

City Staff to Complete	
Received By:	_____
Date:	_____



Economic & Community Development Department
Community Development Block Grant (CDBG)
Commercial Façade Rebate / Loan Program Application

Applicant Name: _____
First Name Middle Name Last Name

Co-Applicant Name: _____
First Name Middle Name Last Name

Address: _____
Number Street City State Zip Code

Contact Phone No.: _____ Contact Email: _____

Business Name: _____

Business Physical Address: _____
Number Street

Applicant Interest in Subject Property: Own Rent Lease

If Lease, Expiration Date: _____

Proposed Budget		
Item	Description	Cost
Total Project Cost		
Applicant's Contribution		
Request for Rebate (50% of project total not to exceed \$5,000)		
Loan Request Amount (cannot be match for rebate request)		

I, the applicant, _____, have read the guidelines for the Program and agree to carry out the work in accordance with these guidelines. I further agree to comply with the design guidelines for the area and the specific design recommendations of the City staff. I understand that any changes in the approved plans or specifications must be presented to the Community Development Division for approval.

I further understand that I cannot begin work on the improvements until my application has been approved by the Community Development Division and copies of all necessary permits have been submitted to the Community Development Division. I realize that the cost of work performed prior to these occurrences will not be reimbursed by the City. Labor costs are subject to prior review and approval by Community Development Division staff.

I further understand that the funding for this program is provided through the Federal Community Development Block Grant Program administered by the U.S. Department of Housing and Urban Development (HUD) and any project in excess of \$2,000 requires compliance with Federal Labor Standards Provisions and the payment of Davis-Bacon prevailing wages. Before obtaining bids for any work to be done under the program, I will contact the Special Projects Division to obtain a copy of the applicable current wage schedule and Federal Labor Standards.

Finally, I understand that before I receive reimbursement for 50% of the cost of improvements up to a maximum of \$5,000, all improvements must be completed, and I must submit detailed cost documentation, including cancelled checks, bills, copies of building permits, and all contractors' lien releases.

Print Name _____

Signature _____

Date _____

Consent of Property Owner:

I (We), the property owner consent to the submission of this application for Façade Improvement Rebate / Loan Program.

Print Name _____

Signature _____

Date _____