



## MINUTES

### Regular Meeting of the Lompoc City Council

Tuesday, December 18, 2018

City Hall, 100 Civic Center Plaza, Council Chamber

#### CLOSED SESSION

##### OPEN SESSION – 5:45 P.M. – Council Chamber

Council Members Present: Victor Vega, James Mosby, Dirk Starbuck, and Mayor Jenelle Osborne.

Staff Present: City Manager Jim Throop, City Clerk Stacey Haddon, and Assistant City Attorney Jeff Malawy.

ORAL COMMUNICATIONS: None

##### CLOSED SESSION – City Council Conference Room

##### BUSINESS ITEM:

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Two Cases.

##### OPEN SESSION - 6:30 P.M. – Council Chamber

Council Members Present: Victor Vega, James Mosby, Dirk Starbuck, and Mayor Jenelle Osborne.

Staff Present: City Manager Jim Throop, City Clerk Stacey Haddon, and Assistant City Attorney Jeff Malawy.

Others Present: Deb Andrews.

##### REPORT ON ACTION TAKEN DURING CLOSED SESSION:

Assistant City Attorney Jeff Malawy announced no reportable action was taken during the Closed Session.

Reverend Jane Quandt gave the invocation and Mayor Jenelle Osborne led the **Pledge of Allegiance**.

##### CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
  - November 5 – 9, 2018 - \$840,105.40
  - November 12 – 16, 2018 - \$463,963.07
  - November 19 - -21, 2018 - \$2,00,906.02
  - Payroll November 16, 2018 - \$1,500,736.21
  - Payroll November 30, 2018 - \$1,433,117.15

City Manager Jim Throop announced City Hall and the Lompoc Public Library will be closed from December 24 through January 1, 2019; a Special Council Meeting has been scheduled for January 8, 2019 for discussion of Council vacancy and possible appointment to fill that vacancy; and stated Staff is working to provide an interactive budget document to be placed on the City's website for the public.

##### PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes): None

## **CONSENT CALENDAR:**

**ACTION:** Motion/Second: Vega/Mosby. By a 4-0 vote Council:

1. **Review of the Need for Continuing the Local Emergency Proclaimed by the City Council on October 2, 2018, Relating to the Clean-up of the Santa Ynez Riverbed.**

Reviewed, received and filed, this Staff report regarding the need for continuing the local emergency proclaimed by the City Council on October 2, 2018, relating to the clean-up of the Santa Ynez riverbed.

2. **Adoption of Resolution No, 6232(18) Approving the Update of the City of Lompoc Transit (COLT) Title VI Program.**

Adopted Resolution No. 6232(18), approving submittal of the City of Lompoc Transit Title VI Plan Update, based upon approval as to form by the City Attorney, along with revisions as may be required by the Federal Transit Administration.

3. **Adoption of Resolution No, 6233(18) Approving the Update of the City of Lompoc Transit Disadvantaged Business Enterprise Plan Goals for Fiscal Year 2019-21.**

Adopted Resolution No. 6233(18), approving and adopting the City of Lompoc Transit Disadvantaged Business Enterprise Plan Goals for Fiscal Year 2019-21, based upon approval as to form by the City Attorney, along with revisions as may be required by Caltrans or the Federal Transit Administration.

4. **Issuance of a Purchase Order in the Amount of \$204,249.62 for Ethylene Propylene Rubber (EPR) Insulated Cable for Inventory.**

Authorized the Purchasing and Materials Manager to issue a purchase order in the amount of \$204,249.62 to the Okonite Company for EPR insulated, 15 kV concentric neutral jacketed cable, to replenish inventory for underground service projects.

5. **Adoption of Resolution No. 6230(18) Rescinding and Restating the Previously Adopted Resolution No. 6230(18) Declaring the Results of the Consolidated General Election Held in Lompoc November 6, 2018.**

Adopted Resolution No. 6230(18), which rescinds and restates recitation of facts and declaration of the results of the Consolidated General Election held on November 6, 2018, as provided by the County Clerk-Recorder-Assessor and Registrar of Voters Certification of Election Results of the Official Canvass.

## **ORAL COMMUNICATIONS (3 Minutes Maximum):**

1. Deb Andrews complimented the City on recent improvements she has witnessed to City Hall grounds and then encouraged Council to remove the City from the California Public Employees Retirement System (CalPERS).

## **NEW BUSINESS:**

6. **Positions and Funding Allocations Changes in the Community Development, Fire and Utility Departments; Amendments to the City's Compensation and Classification Plans to Include the Revised Community Development Director Job Classification and Control Points; Adoption of Resolution No. 6231(18).**

City Manager Jim Throop presented a brief summary of the item and introduced City of Lompoc Human Resources Manager Gabriel Garcia. Mr. Garcia stated the exhibits for Battalion Chief/Fire Marshall will need to be returned to Council at a later date with updated descriptions.

**NEW BUSINESS:** (cont'd)

Item No. 6

Council discussed current general fund savings realized by current employment vacancies and the reorganization of the Community Development Department.

Public Comment:

1. John Linn suggested the Community Development Director position include the duties of an Economic Development Director position.

**ACTION:** Motion/Second: Starbuck/Mosby. By a 4-0 vote Council:

Reestablished the Community Development Department and approved the reorganization and reallocation of position allocations within the department's budget;

Reorganized and reallocated positions from the Fire Department to the Community Development Department and adjust the departments' budgets accordingly; and

Adopted Resolution No. 6231(18), which will:

- i. Approve and adopt the Community Development Director job classification;
- ii. Approve and adopt the proposed control points for the Community Development Director reallocation;
- iii. Amend the Classification Plan to include the revised job descriptions for Community Development Director, and
- iv. Amend the Compensation Plan to include the control points for Community Development Director; and
- v. Approve and adopt the proposed reallocation and adjustment of funding allocations for each affected department for the remaining Fiscal Year (FY) 2018-19 budget cycles.

**COUNCIL REQUEST:**

7. **Council Approval of Application Form and Selection of Appointment Process to Fill the Mid-Term City Council Vacancy.**

Assistant City Attorney Jeff Malawy presented the Staff report and recommendations, and stated Council has discretion on how the voting process is completed as well as the order of events for the upcoming January 8, 2019 City Council Special Meeting.

Council Member Vega suggested Council approve a voting process similar to the nomination and approval process currently used for appointing a citizen to a City Board, Commission, or Committee.

Mayor Osborne suggested the Council adopt the Score Then Automatic Runoff (STAR) voting method, and provided a sample of the STAR method on the overhead projector.

Public Comment:

1. Lorraine Waldau and Greg Riley spoke in favor of the suggested STAR method.
2. DeWayne Holmdahl stated this vacancy will be for District 1 in the 2020 General Election.

After some discussion, Council Member Starbuck declared he would support the use of application as presented as well as the use of the STAR voting method, and suggested each applicant be given 3 minutes to give an oral presentation at the January 8, 2019 Special City Council Meeting. Council continued a brief discussion of the matter.

**ACTION:** Motion/Second: Starbuck/Mosby. By a 4-0 vote Council approved the Council Vacancy Application as presented, allowed for each candidate to give an oral presentation at the January 8, 2019, Special City Council Meeting for up to 3 minutes and will use the STAR method as its voting method for selecting an applicant to fill the Council vacant seat.

With a General Consensus, Council directed the Attorney to randomly select the order in which each candidate will give their presentation; public comment shall be heard before the presentations; and Council will be required to use all votes.

**WRITTEN COMMUNICATIONS:** None

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

1. Deb Andrews encouraged the Council to reach out to the Federal Bureau of Investigation and request an investigation into harassment issues at the Lompoc Unified School District.

**COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:**

Council Member Vega asked Staff to provide a date for a Council workshop to discuss and review the City of Lompoc General Plan and possible provide for some amendments to the General Plan. Planning Manager Brian Halvorson stated he will return at a future Council Meeting to provide possible dates for a workshop.

Council Member Mosby wished everyone a Merry Christmas.

Mayor Osborne thanked City Staff and all volunteers from the Lompoc Festival Association who were part of making the 2018 Lompoc Valley Children's Christmas Season Parade; and reminded everyone City Hall will be closed from December 24, 2018 through January 1, 2019.

**ADJOURNMENT:** At 8:04 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on January 15, 2019 at 6:30 P.M., in City of Lompoc Council Chamber.

Approved by Council action on February 19, 2019:

/Stacey Haddon/  
Stacey Haddon, City Clerk