

Lompoc City Council Agenda Item



City Council Meeting Date: July 16, 2013

TO: Laurel M. Barcelona, City Administrator

FROM: Richard Fernbaugh, Aviation/Transportation Administrator
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SUBJECT: Adopt Resolution No. 5864(13) Delegating Authority to Execute Federal Transit Administration Documents

Recommendation:

Staff recommends the City Council adopt Resolution No. 5864(13), authorizing the City Administrator, the Assistant City Administrator/Economic Development Director, the Management Services Director, the Public Works Director, and the City Engineer to execute Federal Transit Administration (FTA) documents.

Background:

The City of Lompoc receives Federal funding for Transit operations and projects and the FTA oversees and approves the funding for those projects. The FTA requires local agencies to provide documents, agreements and certifications throughout work on federally-funded projects, and requires certain documents, agreements and certifications only be signed by local agency personnel authorized to do so. FTA allows local agencies to utilize a single resolution to authorize designated agency personnel to execute various types of documents, agreements and certifications which are common to federally-funded projects, rather than requiring a separate resolution for each occurrence.

Discussion:

The attached Resolution No. 5864(13) has been prepared in order to fulfill the FTA's requirements for authorizing the delegation of authority for executing the above mentioned federal documents. The City's Aviation/Transportation Division is currently preparing the required documents to obtain funding for Transit operations and this resolution is needed for this submittal.

Fiscal Impact:

As a condition of the City being eligible to receive FTA funding for Transit services, the FTA requires local agencies to provide documents, agreements and certifications

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throughout work on federally-funded projects. The delegation of authority to execute these agreements with the FTA will have no fiscal impact on the City. The Transit enterprise fund provides all necessary resources to process and provide documents, agreements or certifications to FTA for federally-funded projects. General Fund resources are not required for processing FTA documents, agreements or certifications.

Conclusion:

The adoption of Resolution No. 5864(13) will allow for the City Administrator, the Assistant City Administrator/Economic Development Director, the Management Services Director, the Public Works Director and the City Engineer to each have the authority to execute all documents, agreements and certifications on federally-funded Transit projects.

Respectfully submitted,

Richard Fernbaugh, Aviation/Transportation Administrator

APPROVED FOR SUBMITTAL TO THE CITY ADMINISTRATOR:

Kevin P. McCune, P.E., Public Works Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Laurel M. Barcelona, City Administrator

Attachment: [Resolution No. 5864\(13\)](#)