

Lompoc City Council Agenda Item



City Council Meeting Date: August 20, 2013

TO: Honorable Mayor and City Council Members

FROM: Joseph W. Pannone, City Attorney
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SUBJECT: Amendments to City Council Handbook

Recommendation:

Staff recommends the City Council approve the proposed amendment to the Council Handbook by adopting Resolution No. 5869(13).

Background/Discussion:

At one of the December 2012 workshops, Council directed changes be made to the Council Handbook regarding the staff liaison of City commissions presenting commission recommendations jointly with the commission chair or appointed member of the commission. In addition, staff was directed to add the Economic Development Commission to the list of commissions mentioned in the handbook. Also, Council directed staff to add language to the handbook to memorialize the calendaring provided to the Council for upcoming agendas. Finally, changes are being suggested to Section C.2. to make clear it applied to City boards and committees, not only commissions. Those changes are reflected on pages 6, 14 and 32 of the handbook included with this agenda item and highlighted. The face page of the handbook has been made current and so noted. The attachment listing sections of the Brown Act has been updated as necessary. Those latter changes have not been highlighted.

One of the attachments to this report is the pages noting the above changes to the handbook. The other attachment is the Resolution approving that change and including the entire revised handbook as an attachment without any highlighting.

Fiscal Impact:

There is no fiscal impact expected to result from the proposed changes to the handbook.

Conclusion:

The Council is requested to adopt Resolution No. 5869(13).

Respectfully submitted,

Joseph W. Pannone
City Attorney

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Laurel M. Barcelona, City Administrator

Attachments: 1) [Highlighted Council Handbook](#)
2) [Resolution No. 5869\(13\)](#) and [Council Handbook](#)