CITY OF LOMPOC
PLANNING COMMISSION STAFF REPORT

DATE: NOVEMBER 9, 2011

TO: MEMBERS OF THE PLANNING COMMISSION

FROM: LUCILLE T. BREESE, AICP, PLANNING MANAGER

RE: PLANNING COMMISSION MEETING CALENDAR

Attached for review is the Planning Commission meeting calendar for 2012.

Staff Report has been reviewed and approved for submission to the Planning Commission			
Teresa Gallavan, Assistant City Administrator/ Economic Development Director	**Date**	**Lucille T. Breese, AICP Planning Manager**	**Date**

CITY OF LOMPOC
PLANNING COMMISSION CALENDAR - 2012

FILING DEADLINE (see notes)	DRB MEETING	NOTICE FOR PROJECTS REQUIRING A NEGATIVE DECLARATION	PUBLIC NOTICE	STAFF REPORTS AVAILABLE (or a minimum of 72 hours prior to the meeting if necessary)	PLANNING COMMISSION MEETING
10-31-11	11-29-11	12-13-11	12-27-11	01-04-12	01-11-12
11-28-11	12-27-11	01-10-12	01-24-12	02-01-12	02-08-12
01-03-12 (Tues)	01-31-12	02-14-12	02-28-12	03-07-12	03-14-12
01-30-12	02-28-12	03-13-12	03-27-12	04-04-12	04-11-12
02-27-12	03-27-12	04-10-12	04-24-12	05-02-12	05-09-12
04-02-12	05-01-12	05-15-12	05-29-12	06-06-12	06-13-12
04-30-12	05-29-12	06-12-12	06-26-12	07-05-12	07-11-12
05-29-12 (Tues)	06-26-12	07-10-12	07-24-12	08-01-12	08-08-12
07-02-12	07-31-12	08-14-12	08-28-12	09-05-12	09-12-12
07-30-12	08-28-12	09-11-12	09-25-12	10-03-12	10-10-12
09-04-12 (Tues)	10-02-12	10-16-12	10-30-12	11-07-12	11-14-12
10-01-12	10-30-12	11-13-12	11-27-12	12-05-12	12-12-12
10-29-12	11-27-12	12-11-12	12-26-12	01-02-13	01-09-13

NOTES:
Applications must be complete and fees paid by filing deadline. Projects will be processed commensurate with workload, availability of staff, project complexity, accuracy and adequacy of submitted plans, required environmental review, and length of review time needed by City departments. Therefore, **projects requiring environmental studies, such as traffic studies, may not be heard by the Planning Commission on the date associated with the filing deadline.** Plans will be returned if not acceptable for filing after initial Development Review Board (DRB) review. Applicants are encouraged to submit preliminary plans prior to formal submittal of plans. Preliminary comments will be provided to assist in filing a complete application.

The Planning Commission meets on the **2nd Wednesday** of each month at **6:30 p.m.** in the Council Chambers at City Hall. Planning Commission meetings may be canceled for lack of quorum or business. Planning Commission agendas are posted at City Hall 72 hours prior to the public meeting. The Development Review Board (DRB) meets on Tuesday on an as-needed basis. Applicants and their representatives may attend the DRB meetings. The City Council meets on the 1st and 3rd Tuesday of each month at 7:00 p.m. at City Hall. The City Council will consider General Plan Amendments in March, June, September and December.

Adopted by the Planning Commission on November 09, 2011

Lucille T. Breese, AICP, Secretary of the Commission