

**Lompoc Library Board of Trustees
Lompoc Public Library Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, June 9, 2015, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 10:00 AM.

Trustees Present: Luella Knowles, Barry Marks, Ann Ruhge, Linual White

Trustees Absent: None

Staff Present: Jessica Cadiente, Library Director; Lee Edie, Library Administrative Aide; Molly Gerald, Interim Library Director

2. Adoption of Agenda

MOTION: It was moved, seconded (White/Knowles), and unanimously carried to discuss the agenda items in order as presented.

3. Consent Calendar

MOTION: It was moved, seconded (Knowles/White), and unanimously carried to approve the Consent Calendar as presented.

4. Presentations

None.

5. Public Comment

None

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Cathy Rudolph, President of the Friends of the Library, reported that tickets are now on sale for the June 28 Lompoc Civic Theater benefit performance. The Friends really appreciate the encouragement and support from Library Trustees.

B. Library District Libraries Foundation

No report was submitted.

7. Correspondence

None.

8. Business

A. Update on the Transfer of the Buellton Library to Zone 1

Library Director Jessica Cadiente reported that June 12, 2015 is the official final date. The Buellton Library will be transferred to the Zone 1 and closed from June 13-30 so that Santa Barbara Library staff can inventory and setup the library as one of their branches. Patron requested library materials will be available for pickup at the Solvang Library. Summer Reading Programs will continue as scheduled. The City of Lompoc will close out the budget and forward remaining funds to the City of Santa Barbara.

B. Approve Assignment of Agreements to the City of Lompoc

Library Director Jessica Cadiente reported that as part of the process of the Library becoming a full City department outstanding contracts currently assigned to the Library must be assigned to the City. The contracts include: Unique Management Services, Central Coast Literacy Council and the Federal Correction Complex.

MOTION: It was moved, seconded (Marks/White), and unanimously carried to approve the assignment of the Unique Management Services, Central Coast Literacy Council and the Federal Correction Complex agreements to the City subject to and effective upon the City accepting those assignments and the disestablishment of the separate Public Library entity.

9. Library Director's December report and updates

In addition to the written report, the following information was communicated.

- Dan Baumann has resigned as a Library Trustee. The City Clerk will open a recruitment to fill the vacancy.
- Work by the City Attorney on the disestablishment ordinance is almost complete. A draft copy will be forwarded to Trustees once ready. The first reading is tentatively scheduled for the June 16, 2015 City Council meeting. Trustees shared concern with their role as a commission, boundaries to include all of Zone 2, and how new members will be assigned as well as titles of commissioners, e.g., chairman versus president, etc. Trustees requested a special meeting to review and discuss the ordinance and to compile a letter to City Council with recommendations.
- The City has released the draft budget which includes five new full time positions, capital items and increase of \$40,000 in the publications budget. The City is stepping up in commitment to the library in terms of what they're willing to do for the library to include requested salary increases. Trustees were encouraged to attend the budget hearings and speak in support of the Library.
- Interviews were held this week for the Librarian I Youth Services Manager position; Molly Gerald has accepted the part-time temporary Library Director position during recruitment for a new Director.
- The County budget hearing will be held on June 10, 2015. Trustees were encouraged to attend or email members of the Board of Supervisors.

10. Roundtable

Trustee Marks requested that a member of the Central Coast Literacy Council be present at the July Library Board of Trustees meeting to discuss their quarterly report submission.

Trustee White thanked staff for their hard work and was pleased that Molly Gerald agreed to fill in as Library Director until the position can be filled. He further announced his intent to stay on the Board until the transition is complete however he stated that he has a sense that Vandenberg Village needs a representative they feel more comfortable with and he will step down thereafter when a replacement can be appointed for his seat on the Board.

Trustees Ruhge and Knowles, after reviewing the revised Handbook for Commission, Committee and Board Members distributed by the City Clerk, were concerned with incorrect information related to the Library Board of Trustees as well as the need to update that the Buellton Library is no longer part of the Lompoc Public Library System. Staff will relay this information to the City Clerk.

All Trustees thanked Library Director Jessica Cadiente who enhanced the quality of the library experience for patrons and staff during her years of service and brought the Library through some tough things that were in the best interest for the Library.

11. Adjournment

The meeting was adjourned by Trustee Ruhge at 11:01 AM to a special meeting on Saturday, June 13, 2015 at 10 am. The next Regular meeting will be held on Tuesday, July 14, 2015 at 10:00 AM at the Lompoc Public Library.

Barry Marks, Secretary

by Lee Edie, Library Administrative Aide