

**Lompoc Library Commission
Lompoc Public Library Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, October 13, 2015, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

President Ruhge called the meeting of the Lompoc Library Commission to order at 10:00 AM.

Commissioners Present: Luella Knowles, Barry Marks, Ann Ruhge, Linual White

Commissioners Absent: None

Staff Present: Sarah Bleyl, Library Director; Molly Gerald, Interim Library Director; Lee Edie, Library Administrative Aide

2. Adoption of Agenda

MOTION: It was moved, seconded (Knowles/White), and unanimously carried to discuss the agenda items in order as presented.

3. Consent Calendar

MOTION: It was moved, seconded (Knowles/Ruhge), and unanimously carried to approve the Consent Calendar as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

No report provided.

B. Library District Libraries Foundation

Foundation President submitted a written report. Robyn Small, Foundation Vice President was present and emphasized information from the report.

C. County Library Advisory Committee

Judith Dale reported on a roundtable discussion held at the September 16th meeting of the County Advisory Committee (LAC) meeting to discuss options on how to increase funding, including a countywide parcel tax. She requested that the funding subcommittee report presented at the September LAC meeting be provided to the Library Commission.

7. Correspondence

None.

8. Business

A. Request from Lompoc Library District Libraries Foundation (LDLF) to serve wine in Lompoc Library's Grossman Gallery during a Chamber of Commerce Mixer on November 5, 2015.

MOTION: It was moved, seconded (White/Marks), and unanimously agreed to approve the request.

B. Village Library budget update

Interim Library Director Molly Gerald reported that the County funding subcommittee met and considered options to increase funding for all County libraries with a particular look at branch funding for libraries that only receive County funds for operations. The subcommittee presented its findings to the full Advisory Committee at the September 16th meeting. Third District Supervisor Doreen Farr requested that some hours be added back to the Village Library if at all possible, following the reduction in hours from 41 to 25 in late June. The Library Director reviewed information in her written report, including the possibility of adding hours in support of an earlier start for weekly story time. She recommended an examination of the budget and staffing model by the new Library Director with the possibility of adding two hours to the schedule.

C. Charlotte’s Web Mobile Children’s Library update

Interim Library Director Molly Gerald reported that the best temporary storage site for the bookmobile will be at the Water Treatment Plant. The City Manager is aware that site improvement needs to proceed on the I Street lot and the Public Works Department has been provided with the components needed to satisfy the commitment made to the Benton Trustees. Commissioner White agreed that the original intent was to use the I Street property and stated that the recommended improvements should move forward. These include a new entry gate to the property, a driveway, and a pad for the bookmobile. A shelter for story times and Summer Reading and murals attached to the fencing were also noted as important site improvements.

Staff further reported that interviews are scheduled for the Librarian I position that will be in charge of the bookmobile and thereafter interviews will be held for a part-time Library Assistant I to drive the vehicle and share the duties of circulation, etc. during bookmobile service. Hours, schedule, routes, etc. will be determined.

D. Literacy Program update

Interim Library Director Molly Gerald provided detailed information in the written report. In her recommendation the new Library Director should meet with the Central Coast Literacy Council director to review the program and the contract and provide information to the Commission to determine the best path forward for library literacy.

E. Update on the Library entry in the Handbook for Commission, Committee, and Board Members

The updated Handbook for Commission, Committee and Board Members provided a very short “General Function” statement for the Library Commission. It was recommended that a statement that provides more detail similar to statements related to a number of other City’s commissions be considered. The Commission appointed Commissioner Knowles and Commissioner Ruhge to serve on an ad hoc committee to meet with the Library Director to develop recommended Commission functions that can then be considered for approval by the Library Commission. A recommendation can then be made to the City Manager that the Handbook be revised to reflect the changes.

9. Library Director’s September report and updates

No new information was provided.

10. Roundtable

Commissioner Marks in appreciation of Ms. Gerald serving as Interim Library Director, presented her with a book and welcomed the new Library Director, Sarah Bleyl, with a book. Commissioner Marks reported his pleasure with the cleaning of the Library’s parking lot and would like to see it cleaned on a regular basis. In addition and related to Commissioner White’s previous statement that he would not

be reapplying for his seat on the Commission, Commissioner White was urged to remain until his vacancy could be filled. He indicated that he had requested a meeting with the Library Director, Interim Director, and Commission Chairperson after today's meeting and would make an announcement. It was his intent to stay on if possible.

11. Adjournment

The meeting was adjourned by Trustee Ruhge at 11:09 AM. The next Regular meeting will be held on Tuesday, November 10, 2015 at 10:00 AM at the Lompoc Public Library.

Barry Marks, Secretary
by Lee Edie, Library Administrative Aide