

**Lompoc Library Commission  
Lompoc Public Library Grossman Gallery  
501 E. North Ave., Lompoc, CA 93436  
Tuesday, November 17, 2015, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Commission to order at 10:00 AM.

Commissioners Present: Luella Knowles, Barry Marks, Ann Ruhge

Commissioners Absent: None

Staff Present: Sarah Bleyl, Library Director; Lee Edie, Library Administrative Aide;  
City Councilman DeWayne Holmdahl

**2. Adoption of Agenda**

MOTION: It was moved, seconded (Marks/Knowles, and unanimously carried to discuss the agenda items in order as presented.

**3. Consent Calendar**

MOTION: It was moved, seconded (Ruhge/Marks), and unanimously carried to approve the minutes as presented.

**4. Presentations**

A Certificate of Appreciation was provided to outgoing Library Commissioner Linual White for his service originally as a Library Trustee and recently as a Library Commissioner representing the Village Library service area from February 2011 to November 2015. His experience in city government provided valued insights and political acumen on many issues that came before the Board/Commission and he was a remarkable advocate for the libraries in our service area.

**5. Public Comment**

Judith Dale reported that the County is looking into a possible parcel tax and ways it might be structured whether it be county wide or regional. City Councilman Holmdahl added that a parcel tax really affects the agriculture community who own multiple parcels. Commissioner Ruhge requested this item be considered for discussion at the next meeting.

**6. Library Support Activities**

**A. Friends of the Lompoc Public Library System**

Friends President Cathy Rudolph reported that their October book sale broke previous sale records and garnered over \$400 in dues whose expiration extends through 2016. Sales of 62 tickets for the November benefit performance by Lompoc Civic Theater made the play, *Inside/Outside* a great success raising a little over \$650. The Friends were honored by library staff with a reception of appreciation on National Friends of the Library day.

**B. Library District Libraries Foundation**

Foundation President Melinda Aguirre reported that their Chamber Mixer, held at the Library on November 12, was well attended. She passed out their current newsletter advising that it is mailed to approximately 900 individuals. At their November 12, 2015 Board meeting there was a round

table discussion regarding dissolving the organization in June 2016 and turning over their funds to the Santa Barbara Foundation.

## **7. Correspondence**

None.

## **8. Business**

### **A. Charlotte's Web Mobile Children's Library update**

Library Director Sarah Bleyl reported that she and the lead mechanic from the City's Fleet Division will be traveling to Wisconsin to meet with the consultant, inspect the bookmobile and address any concerns. It will then be driven to Lompoc and delivered to the Fleet Division for servicing before being available to Library staff. Plans for an open house are in progress. Interviews for the bookmobile librarian have been scheduled and once hired, staff will be scheduling site visits.

### **B. Literacy Program update**

Library Director Sarah Bleyl reported that she has met with CCLC (Central Coast Literacy Council) staff to become more familiar with the program. Although the contract indicates that an ESL program is to be included, concentrating on adult literacy is the main focus. A future update will be provided after further review of the program and working towards a sustainable program.

CCLC Director Laura Davidson and Coordinator Lupe Maldonado were present. Ms. Davidson shared that a grant from Rosetta Stone was received and laptops will be purchased within the next two weeks for both the Lompoc and Santa Maria programs. She also shared that a tutor training session is scheduled for February 2016.

## **9. Library Director's October report and updates**

Ms. Bleyl reviewed items in the staff report. After announcing that a one-time encumbrance of most balances from the 2014-15 budget has been approved, Commissioner Marks asked for a recap and status report of items designated for purchase with Library reserves.

## **10. Roundtable**

Commissioner Knowles shared that during a recent visit, she was surprised with the number of DVDs one patron was checking out which impacted others waiting in line. The conversation shifted to the use of the self-check kiosks and that staff continue to guide patrons to the kiosks to expedite their checkout experience. Commissioners Knowles and Ruhge had helped with tutoring patrons on the use of the kiosks when they were first installed and Commissioner Ruhge offered to assist again during times when staff know there is the greatest need.

## **11. Adjournment**

The meeting was adjourned by Trustee Ruhge at 10:56 AM. The next Regular meeting will be held on Tuesday, December 8, 2015 at 10:00 AM at the Lompoc Public Library.

---

**Barry Marks, Secretary**

by Lee Edie, Library Administrative Aide