

**Lompoc Library Board of Trustees
Lompoc Public Library Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, July 14, 2015, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 10:00 AM.

Trustees Present: Luella Knowles, Barry Marks, Ann Ruhge, Linual White

Trustees Absent: None

Staff Present: Molly Gerald, Interim Library Director; Lee Edie, Library Administrative Aide;

2. Adoption of Agenda

MOTION: It was moved, seconded (White/Knowles), and unanimously carried to discuss the agenda items in order as presented.

3. Consent Calendar

MOTION: It was moved, seconded (Knowles/Marks), and unanimously carried to approve the Consent Calendar as presented.

4. Presentations

Central Coast Literacy Council Quarterly Report

Laura Davidson and Tom Rutherford of Central Coast Literacy Council provided an update on the literacy program, which included information on their accomplishments, community outreach, and statistics. As questions were asked of Ms. Davidson, she expressed that some aspects of the Santa Maria program could be offered in Lompoc too. Trustee Knowles suggested a mentoring program for tutors. Mr. Rutherford said that it is something he had considered but not as yet acted upon. When discussing the budget, Ms. Davidson said that her Board defines the monthly charge of \$1,450 as an administrative fee for providing the program. It is placed in their reserves to build up their reserves as they are struggling financially. If unknown costs are incurred, those funds are available. Trustee Marks asked that a financial breakdown be included in the quarterly reports. Ms. Davidson shared that Mr. Rutherford, Lompoc program coordinator, has resigned his position effective 7/23/15. She is currently interviewing for someone to work half time in the Santa Maria office and half time in the Lompoc office.

5. Public Comment

Whitney Uyeda, Buellton resident, asked questions related to the decision to layoff the staff at the Buellton Library.

Cheryl Uyeda, former Buellton Library employee, asked what she could do, as her hearing was denied by the City.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Cathy Rudolph, President of the Friends of the Library, reported that the summer book sale will be held July 16-18 at the Lompoc Library. The benefit Lompoc Civic Theater performance fundraiser on

June 28 was well received with an attendance of 30+. The Friends really appreciate the encouragement and support from Library Trustees.

B. Library District Libraries Foundation

Melinda Aguirre reported 2014/15 disbursements from the book endowment will be \$4,850 to Lompoc Library, \$2,350 to the Buellton Library, \$5,850 to the Village Library, and \$1,700 for the Book Mobile. They are also paying \$4,150 for eBooks available online through the Black Gold Cooperative Library System.

The three Saturday concerts in August will be held on the north Lompoc Library lawn as in past years, with the serving of wine during the August 8 event.

Their next board meeting date will be held August 13, 2015 at the Lompoc Library.

7. Correspondence

None.

8. Business

A. Consideration of a request from the Lompoc District Libraries Foundation to serve wine at a concert on the lawn of the Lompoc Library on Saturday, August 8, 2015

Interim Library Director Molly Gerald stated that wine service during the Foundation sponsored concerts has been approved in the past. The Foundation wine service and consumption will be limited to the walled north patio that adjoins the north lawn area. Melinda Aguirre, Foundation President, advised that the wine will be provided by Grocery Outlet and the required insurance and Department of Alcoholic Beverage Control (ABC) permit have been requested.

Motion: It was moved, seconded (White/Marks) and unanimously carried to approve the request for the serving of wine in the enclosed north patio of the Lompoc Library on August 8, 2015 from 1:00-3:00 PM.

Trustee Knowles was excused to another appointment.

B. Consideration of approval of the FY 2015-2016 Agreement for Operation of a County-wide Library System

Interim Library Director Molly reported that the County per capita library allocation was increased from the FY14/15 level of \$6.8695 to \$7.80 for library services in FY15/16. This is an increase of \$39,400 for the Lompoc Library and \$8,200 for the Village Library. The contract has been reviewed by Lompoc City Attorney and agrees with it as to form.

MOTION: It was moved, seconded (Marks/White), and unanimously carried to approve the 2015/16 Agreement for Operation of a Countywide Library System and to forward the contract to the Lompoc City Council with a recommendation for approval.

C. Consideration of a Compensation Plan Language Amendment for Lompoc Public Library Unrepresented Employees

Interim Library Director Molly Gerald, provided a revision to the Compensation Plan language for Lompoc Public Library Unrepresented Employees, to include the new full time budgeted positions of Library Assistant I and II and the Library Technician I and II. The amendment has no fiscal impact to the Library budget because funding for the positions was approved as part of the 2015/17 City of Lompoc budget.

Motion: It was moved, seconded (Marks/White), and unanimously approved to amend the Compensation Plan for Library Unrepresented employees effective July 1, 2015 to include the positions of Library Assistant I and II and the Library Technician I and II as written.

9. Library Director's June report and updates

In addition to the written report, the following information was communicated.

- Youth Librarian intake process is almost complete, with a new employee start date of 7/21/15.
- Mary Graham and Mary Fahning are volunteering their assistance with the Homebound program
- Part-time Library Page and PT Library Assistant I interviews upcoming
- Chief of police has met with Library Director to assist with people sleeping in the library or library grounds. They can help if patron violates suspension of library rules.
- Sub-Committee of the County Library Advisory Committee looking at alternatives for supporting library branches and aligning the methodology used by the three library zones to charge library branches. Aug 4 first meeting then August 18. This is an important process.
- There are currently 10 applicants for Library Director recruitment.

10. Roundtable

Trustee Marks thanked Library administrative staff for their continued good work.

11. Adjournment

The meeting was adjourned by Trustee Ruhge at 11:44 AM. The next Regular meeting will be held on Tuesday, August 11, 2015 at 10:00 AM at the Lompoc Public Library.

Barry Marks, Secretary

by Lee Edie, Library Administrative Aide