



PLANNING COMMISSION MEMO

Planning Commission Meeting Date: October 14, 2020

TO: Members of the Planning Commission

FROM: Brian Halvorson, Planning Manager
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RE: TA 20-02 – Consideration of Recommendations to the City Council for Approval of Minor Zoning Code (Title 17) Text Amendments and Minor Revisions to the City’s Architectural Review Guidelines

Staff recommends the following changes to be discussed as potential revisions to Mobile and Sidewalk Vending:

1. Delete the requirement to provide the California Department of Tax and Fee Administration sales tax number (Sidewalk Vendor)
2. Consider not requiring proof of an insurance policy (Sidewalk and Mobile Vendor)
3. Reduce permit application processing time from 30 days to 15 business days (Sidewalk and Mobile Vendor)
4. Increase initial permit term and subsequent renewal terms from 1 year to 3 years, but Business Tax Certificates are still required to be renewed annually (Sidewalk and Mobile Vendor)
5. Delete annual inspection requirement for heating/cooking equipment (Sidewalk and Mobile Vendor)
6. Delete the 10% (or greater) financial interest list signed under penalty of perjury for each person who has a conviction (Mobile Vendor)
7. Remove requirement to provide the name and address of all legal and registered owner(s) of the mobile vendor vehicle, and each person with a financial interest in the business that operates the mobile vendor vehicle (Mobile Vendor)
8. Delete requirement for vendor to provide evidence of compliance with Health & Safety Code Section 114315 (availability of toilet) as this is regulated by the County Health Department (Mobile Vendor)
9. Consider deleting requirement for providing evidence of property owner’s written authorization for operating on private property or on a City-owned parking lot, plaza, or other City-owned area other than a public sidewalk or park, but provide that vendors shall not operate in such locations without authorization from the private property owner or City, as appropriate (Mobile Vendor)
10. Consider deleting requirement that vendor provide authorization to operate in State right-of-way, but provide that a City vendor’s permit does not authorize a vendor to operate in State right-of-way (Sidewalk and Mobile Vendor)

