



Parks/Downtown Parking Lots Reservation Request

125 West Walnut Avenue, Lompoc, CA 93436
 Phone: (805) 875-8100 Fax: (805) 736-5195
 Email: recreation@ci.lompoc.ca.us

APPLICATION FOR PARK USE REQUEST- Execution of this application does not confirm reservation. Please print clearly. For consideration, the completed application must be submitted with appropriate reservation form and fees payable to the City of Lompoc. We require a saved debit/credit card authorizing a charge of up to \$50 for unreturned keys or damages that occur during your rental.

PARK & PICNIC AREA AVAILABILITY

8AM-7PM ~ APRIL THRU OCTOBER

8AM-5PM ~ NOVEMBER THRU MARCH

Applicant/Organization's Name: _____ Today's Date: _____
 Address: _____ City: _____ Zip: _____
 Contact Number: _____ Cell Phone Number: _____
 E-mail: _____
 Secondary Contact Name: _____ Secondary Contact Phone: _____

Type of Event: _____
 Month: _____ Day(s): _____ Year: _____
 Time of Arrival: _____ AM/PM Time of Departure: _____ AM/PM
 Will this event be open to the public? () Yes () No ~ If marked yes, Certificate of Liability required naming City as additional insured in the amount of \$1M
 Anticipated Attendance (REQUIRED): _____ Event Time: _____
 Will there be Alcohol? () Yes () No Will there be a Bounce House?* () Yes () No
 *Please list the name of City approved Bounce House Company (list provided by request) _____

The Bounce House Company must list the City of Lompoc as an additional insured on their Certificate of Liability Insurance and provide it for approval prior to use of reserved park. For your convenience, please ask for the Bounce House Company List as provided by our Division. Only those companies listed on our Bounce House Company List may be on City property ~ No exceptions. Amplified sound (DJ, Live Band) is not permitted.

REQUEST THE USE OF THE FOLLOWING AREA(S) (Check all that apply):

_____ Beattie Park (BBQ Area) water/electricity 150 max	_____ River Park (American Legion) water/electricity 150 max
_____ Beattie Park (playground shelter) 35 max	_____ River Park (Kiwanis) water/electricity 150 max
_____ Centennial Park (Gazebo) NO BBQ 75 max	_____ River Park (Oddfellow) water/electricity 75 max
_____ Ryon Park (BBQ Area) water/electricity 150 max	_____ River Park (Lutheran) water only 35
_____ Ken Adam (BBQ) water/electricity 150 max	_____ River Park (El Concilio) water only 35 max
_____ Thompson Park D. Fuggs' Memorial	_____ Downtown Parking Lot
_____ (BBQ Area, Horseshoe Pits) Water/Electricity 75 max	() I & Ocean () Ocean & Cypress () 121 1/2 N H Street

~PICK UP KEYS FOR YOUR PICNIC AREA 24-48 HOURS PRIOR TO YOUR RENTAL~

The Parks & Recreation Division reserves the right to charge your saved debit/credit card for lost keys or damage to the facility site and/or its property.



Smoking is prohibited in City Parks (City Code 8.16.020), except in the cases of group area reservations and special events where a designated smoking area has been requested from, and approved by, Lompoc Recreation Division.

~For Office Use Only~

CONTRACT #: _____ RESERVATION TAKEN BY: _____
 KEY #: _____ KEY RETURNED: _____ SPECIAL EVENT? () Yes () No
 SUPERVISOR APPROVAL: _____ DATE: _____