



**LOMPOC PUBLIC LIBRARY SYSTEM
LIBRARY COMMISSION
REGULAR MEETING AGENDA**

TUESDAY, JANUARY 9, 10:00 AM

LOMPOC PUBLIC LIBRARY GROSSMAN GALLERY

501 E. NORTH AVENUE, LOMPOC, CA

PRESIDING: OLIVIA MAGANA, CHAIRPERSON

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES

Minutes of the November 14, 2023 regular meeting

4. PRESENTATIONS

5. PUBLIC COMMENT

The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Commission. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 3 minutes.

6. LIBRARY SUPPORT ACTIVITIES

A. Friends of the Library

B. Library Foundation

7. CORRESPONDENCE

8. BUSINESS

A. Joint Meeting with City Council

A discussion will take place at the meeting.

B. Library Update

An update will be given at the meeting.

9. LIBRARY DIRECTOR'S REPORT FOR NOVEMBER & DECEMBER

10. ROUNDTABLE

Remarks by Commissioners and Staff

11. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, March 12, 2024 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.

Any documents produced by staff and distributed to the Commissioners regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 AM and 5 PM. Monday through Friday, and the Lompoc Library Patron Services Desk at 501 E. North Avenue between 10:00 AM and 7:00 PM Monday through Thursday, and 1:00 PM and 5:00 PM Friday and Saturday. The agenda and related staff reports are available on the City's website: www.cityoflompoc.com the Friday before the Library Commission meetings between the hours of 9:00 AM and 5:00 PM.

Lompoc Library Commission
Grossman Gallery
501 E. North Ave., Lompoc, CA 93436
Tuesday, November 14, 2023, 10:00 AM
Regular Meeting Minutes

1. Call to Order

Vice Chairperson Molly Gerald called the meeting of the Lompoc Library Commission to order at 10:07a.

Commissioners Present: Molly Gerald, Mary Michelle Moore, Lu Knowles, Maricela Trenado

Commissioners Absent:

Staff Present: Library Director Sarah Bleyl, City Clerk Stacey Haddon, OSA Shannon Mars,
Administrative Assistant Hannah Wallace, Youth Librarian Diana Bentle

Others Present: City of Lompoc Mayor Jenelle Osbourne, Friends of the Library President Teresa Jansen

2. Adoption of Agenda

ACTION: Motion/Second: Gerald/Knowles. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the (date) regular meeting

ACTION: Motion/Second: Knowles/Gerald). By a 4-0 vote, Commission approved the minutes as presented.

4. Presentations

City Clerk Haddon provided a report on Brown Act Basics: Open Meetings required to be open to the public (attached). Highlighted information included:

- Regular Meetings- notifications and cancellations 72 hours.
- Special Meetings- notifications and cancellations 24 hours.
- Serial Meetings- contacting individuals to decide a Commission issue.
 - If this happens, table until next public meeting.
 - Contact Hannah or Sarah to add to agenda.
 - Contact staff only and don't 'reply all' to group emails as this may constitute a meeting.
- City Council meetings- disclose if speaking as a citizen or on behalf of the Commission.
 - "I'm (name) appointed to the Library Commission but speaking as a citizen"
- Social/Public Gatherings- use judgement when discussing items that may come forward to decisions in the Commission.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends of the Library President, Teresa Jansen reported the following:

- Oct book sale made \$3500
- Next Booksale- Jan 18-20, 2024
- Christmas Tree Raffle purchases began November 17, 2023

- Lompoc Library drawing: December 16, 2023
- Village Library drawing: December 17, 2023
- \$518 was made from Amazon sales- 'Folly Tomes'

B. Library District Libraries Foundation

A report was not provided by the Foundation.

7. Correspondence

None.

8. Business

A. Update on the Youth Department

Youth Services Librarian Diana Bentle reported the following:

- Introduction
- Continuing current programs
 - Story time
 - Wednesday Wonders
 - Teen
- Will be adding to current programs in the near future.

9. Library Director's January and February report and updates

- County-Board of Supervisors 4-1 vote to add ¼ % sales tax on next ballot.
 - Public Safety
 - Libraries
 - Would provide approx. \$15 million to county Libraries.
- 2nd annual tiny art show
 - Over 200 canvases were distributed.
 - Display in Gallery in December 2023 and Village in January 2024
- Closed for Thanksgiving
- 2 new staff members hired.
 - Page
 - Youth Services Librarian
- Youth restroom renovation to begin Dec or Jan
 - Contractors finishing up another project.
 - Library is next in line.
- Village
 - Covering shifts while Supervisor out on leave
- Bookmobile
 - Recruiting teen volunteers
 - To help with bookmobile events
 - Working with Lompoc High School's early childhood education program to get teens involved in early literacy programs to practice their skills.
 - Old town trick or treat- over 677 people in 2 hours.
 - Will be participating in the Christmas Parade
- Program numbers have returned to pre-covid levels.
 - Halloween bingo- over 80 ppl
 - Nice to see things packed out like they used to be.
- Book Bans
 - Fresno county appointed a committee to review book bans.

- Santa Marai Bonita School District is anticipating a visit from a SY mothers' group at their next District meeting.
- Native Writers Book Display
 - Map of US (provided by the Lompoc Museum) with books written by Native peoples from each state.
- Storywalk- Beattie Park
 - Partner with Parks and Recreation
 - Grand Opening after installed

10. Roundtable

11. Adjournment

The meeting was adjourned at 11:12. The next regular meeting is scheduled for Tuesday, January 9, 2024 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.



Secretary by
Hannah Wallace, Library Administrative Aide

LOMPOC PUBLIC LIBRARY SYSTEM NOVEMBER - DECEMBER 2023 STAFF REPORT

BLACK GOLD COOPERATIVE LIBRARY SYSTEM

Black Gold Cooperative Library System meetings are attended on an ongoing basis. These include: Administrative Council, Reference and Adult Services, Youth Services, and Automated and Technical Services. Some meetings remain online, while others are now meeting again in person.

There is no update to either the sharing of materials with libraries outside of Black Gold.

COUNTY OF SANTA BARBARA LIBRARY SERVICES

The Library Advisory Committee continues to meet on a quarterly basis.

Long time Community Services Director George Chapjian retired in December 2023. At the November 28th meeting, the Board of Supervisors appointed Jesus Armas, former city manager of Hayward, to take the position.

LIBRARY OPERATIONS – LOMPOC, VILLAGE AND CHARLOTTE’S WEB

General Update

The library received an additional \$17,759 grant from the California State Library to fund the Lunch at the Library program for this summer.

The second annual Tiny Art Show was a success! Approximately 150 miniscule masterpieces hung in the Grossman Gallery during the month of December. A reception was held on December 15, with 60 people attending. The tiny art is now available to view at the Village Library for the month of January.

The materials have been ordered and delivered for the Sidewalk Story installation at Beattie Park. Once installed, a new bilingual story will be available every month for families to read as they walk around the Sidewalk Story trail. A ribbon-cutting in conjunction with Parks and Recreation will be held in February or March.

Lompoc Public Library

The library was offered an additional \$5,000 from NASA to continue NIFTY grant activities in the new year. Youth staff will facilitate more STEM workshops this spring at the Lompoc Library and the Teen Center.

During the December closure, some collections were moved or shifted because of space issues or for ease of discovery. The Blu Rays are now separate from the DVDs and are shelved at the beginning of the collections for Adults and Youth. The books on CD have been consolidated. The biography section moved from the end of non-fiction to the shelves where the books on CD used to start, next to the patio doors. The non-fiction section has been shifted to fill that space, with the music collection now shelved at the end of the non-fiction DVDs.

The replacement of the youth restrooms will hopefully take place before the Summer Reading Program.

Village Library

The Village Library staff hours are back to normal. Lompoc staff only covers in case of an emergency or planned absence.

Four new public computers will be installed in January, three in the adult section, one in the youth section. The current computers will be removed.

A “New to Us” DVD display has been circulating well. These were duplicate DVDs purchased for the Lompoc collection that were no longer needed but still relevant and/or popular that the Village didn’t previously own.

Lompoc staff is going through recently purchased Fiction and Non-Fiction adult books that had low circulation numbers. These items will be transferred to the Village Library to refresh the adult collection.

Charlotte’s Web Mobile Children’s Library

The bookmobile participated in Lompoc’s annual Christmas parade in December.

The bookmobile manager, along with Women’s March – Santa Maria Valley (WMSMV) have partnered to present “All About YOUTH – Lompoc;” a special event for youth to explore new ideas on how the Central Coast can offer better economic opportunities to its younger residents. These community programs are in response to the high number of young residents leaving the Central Coast. The programs offered in Lompoc will include a Youth Input Session on February 9, 2024 and a Youth Listening Session on March 9, 2024. Programs will feature youth-led activities, music and discussions about the economic possibilities of Lompoc and the Central Coast. Volunteers will help plan the programs by attending meetings with the option of using Zoom or by attending in-person.

A new public stop will be announced soon, to replace the one at Kailani Village Apartments because of ongoing parking issues with the bookmobile.

PROGRAMMING AND OUTREACH SERVICES

Programming (includes in-person, passive, and take and make) statistics:

In November, there were 33 programs with 1,608 participants.

November Reading Challenges: 3 challenges had 22 participants that read 601 books (28,850 minutes).

In December, there were 24 programs with 1,155 participants.

December Reading Challenges: 4 challenges had 72 participants that read 587 books (31,242 minutes) and completed 28 activities.

Library staff performed outreach to the following places:

- Boys and Girls Club Afterschool Program
- Bridge House Shelter
- Kailani Village Apartments
- Lompoc Terrace
- Santa Rita Village
- YMCA Afterschool Program

Lompoc Public Library System
FY2023/24 Reference and Program Statistics

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