NOTICE TO ALARM PERMIT APPLICANTS

Lompoc Police Department • 107 Civic Center Plaza • Lompoc, CA 93436
PHONE (805) 736-2341 • FAX (805) 735-8256

Dear Applicant,

The City of Lompoc Municipal Code, Chapter 5.48, regulates burglary and robbery alarms, authorizes imposition of permit fees and establishes fees for false alarms. Every business that has an alarm must file an application and receive a permit from the Lompoc Police Department.

- Application for permits and fees can be filed in person or by mail. Checks or money orders must be made payable to: Lompoc Police Department. Application fees are non-refundable.

PERMIT FEE SCHEDULE

New applications: $10.00

Permit renewals: $4.00

Lompoc Police Department ATTN: Alarms
107 Civic Center Plaza
Lompoc, CA 93436

- Permits are non-transferable.
- Permits are to be renewed every year before January 31st. Renewal reminders will be mailed to permit holders prior to January 31st; however, the alarm user is responsible for renewal prior to expiration date regardless of renewal notice receipt.
- It is the registered alarm permit holder's responsibility to inform the Lompoc Police Department of any required changes to responsible party emergency contact information. Notification is made by submitting an alarm permit form and checking the box that states 'Information Change' at the top of the form.
- A new permit is required when the permit holder changes alarm companies, moves, changes the business name, or there is a new resident or owner of the business. The permit holder is required to notify the permit office when moving to an address different from the original permit.
- The permit fee allows the permit holder four (4) false alarms in a calendar year (January 1 through December 31). A fifth false alarm, and each subsequent false alarm, will result in an administrative fee of $170.00.
    - False alarms are determined by employee error and alarm malfunction.

For further information regarding alarm permits or false alarm reduction, please contact Kamille Rouleau at (805) 875-8145 or via email krouleau@ci.lompoc.ca.us

SECURITY ALARM REGISTRATION

Lompoc Police Department ● 107 Civic Center Plaza ● Lompoc, CA 93436
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Please type or print clearly. All sections must be completed. Incomplete forms will be returned.

TYPE OF REGISTRATION		
☐ **FIRST TIME REGISTRATION - $ 10.00 FEE** ☐ **ANNUAL RENEWAL - $4.00 FEE**	☐ **INFORMATION CHANGE** ☐ **ALARM DISCONNECTED**	Today's Date

BUSINESS INFORMATION†		
Business Name		**Reference Number**
Name (Owner or Authorized Applicant)		Home Phone
Alarm and Business Location: *Address, City, State and Zip*		Alarm Location Phone
Mailing Address if Different from Above: *Address, City, State and Zip*		Business Phone if Different from Above
Email:**required**	Web Site:	Pager or Cellular Phone

RESPONSIBLE PARTY INFORMATION †			
*If you are not available, one of the following persons **must respond to the alarm site within 30 minutes** of a police request.*			
Name	Home Phone	Work Phone	Pager or Cellular Phone
Name	Home Phone	Work Phone	Pager or Cellular Phone
Name	Home Phone	Work Phone	Pager or Cellular Phone

ALARM SYSTEM INFORMATION

(You must select one of the following.)

☐ **NO ALARM SYSTEM INSTALLED** Your form is now complete: no further information needed.

☐ **SILENT ALARM** Police are called by a "Central Station" alarm service that monitors your alarm by telephone. No bell or siren sounds at the alarm site.

☐ **AUDIBLE ALARM** A bell or siren sounds when the alarm is activated. The system may or may not automatically notify "central station" monitoring service by phone.

ALARM INSTALLATION & MAINTENANCE COMPANY *Information required on **ALL** systems.*	Name	Phone
	Address	
ALARM MONITORING COMPANY *Required for all alarm systems **EXCEPT** those not monitored.*	Name	Phone
	Address	

_____
Owner / Applicant's Name (Print)

FOR CITY USE ONLY:

New Permit No.: _____ Old Permit No.: _____

Date Mailed: _____ Originally Issued: _____

_____
Owner / Applicant's Signature

This registration does not impose a duty to the City of Lompoc or to the Lompoc Police Department to respond to an alarm activation.

+ The information required for the alarm permit is confidential to the extent allowed by law and the California Constitution, Article 1, Section 1.