



MINUTES

Regular Meeting of the Lompoc City Council
Tuesday, November 19, 2024 – 6:30 P.M.
City Hall, 100 Civic Center Plaza, Council Chamber

The City Council meeting will be broadcast live on Comcast Channel 23 and on the radio at KPEG 100.9 FM

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If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to s_haddon@ci.lompoc.ca.us not later than 4:00pm on Tuesday, November 19, 2024.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: www.cityoflom poc.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 as soon as possible prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: www.cityoflom poc.com el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo, para dar tiempo a la ciudad para coordinar un traductor.

The general Oral Communications periods are reserved for persons desiring to address the Lompoc City Council on any subject within the jurisdiction of the City Council. Closed Session and Consent Calendar Oral Communications periods are limited to the subjects of the closed session/consent calendar agenda items.

Council Members Present: Gilda Aiello, Jeremy Ball, Dirk Starbuck, Victor Vega, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, City Attorney Jeff Malawy, Planning Manager Brian Halvorson, Transit/Airport Analyst Wayne Wilks, Aviation/Transportation Administrator Richard Fernbaugh, and Police Chief Kevin Martin.

Pastor Nate Marsh gave the invocation and Mayor Jenelle Osborne led the **Pledge of Allegiance**.

PRESENTATIONS PRESENTED ELSEWHERE:

Mayor Osborne presented a proclamation in honor of Law Enforcement Records & Support Personnel Appreciation Week to the City of Lompoc Police Department records and support personnel on November 12, 2024 at the Lompoc Police Station.

PRESENTATIONS:

Mayor Osborne will presented proclamation in honor of **Small Business Saturday** to the Lompoc Chamber of Commerce and Visitor’s Bureau President of the Board Chuck Madson.

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
 - September 23 – 27, 2024 - \$3,411,434.87
 - September 30, 2024 – October 4, 2024 - \$1,729,233.01
 - October 7 – 11, 2024 - \$426,982.46
 - October 14 – 18, 2024 - \$544,318.30
 - October 21 – 25, 2024 - \$3,057,248.37
 - Payroll September 27, 2024 - \$2,115,104.36
 - Payroll October 11, 2024 - \$2,083,950.62
 - Payroll October 25, 2024 - \$2,024,045.42

City Manager Dean Albro gave a quick presentation of current City matters, which included announcing the Lompoc Transit received a \$5.45 million dollar grant from the California State Transportation Agency; the cape seal roadway rehabilitation project is nearly finished with final striping and pavement marking scheduled to begin this week; the Lompoc Outdoor Community Market is looking for individuals and businesses to take part in the Saturday market in the parking lot on Ocean Avenue between South I and South J Streets; and thanked all who participated in **Make a Difference Day 2024** which was on October 26, 2024; and recognized and thanked all first responders in the Lompoc Fire and Lompoc Police Departments and stated **National First Responders Day** was October 28, 2024.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes): None

CONSENT CALENDAR:

City Attorney Jeff Malawy stated Council Member Ball will recuse himself from participating in Consent Calendar Items No. 10 and 13.

Council Member Ball asked for Staff to comment on Consent Calendar Item No. 11. Police Chief Kevin Martin stated the grant received will fund a much needed upgrade to the Police Department and will help officers and Police personnel to work more efficiently and expects the system will be fully operational by the middle of the 2025 calendar year.

ACTION: Motion/Second: Aiello/Starbuck. By a 5-0 vote, Council:

1. Approved the Minutes of the Lompoc City Council Regular Meeting of October 1, 2024 and October 15, 2024.

CONSENT CALENDAR: (cont'd)

2. **Revisions to Handbook for Commission, Committee, and Board Members Relating to the General Functions and Membership of the Airport Commission, Human Services Commission, Library Commission, Public Safety Commission, and Utility Commission, Consolidation of the Beautification and Appearance Commission with the Parks and Recreation Commission; Adoption of Ordinance No. 1711(24) and Resolution No. 6712(24).**

Adopted Ordinance No. 1712(24) relating to meeting dates and times and membership of the Library Commission, the Utility Commission, the Airport Commission, and consolidation of the Beautification and Appearance Commission with the Parks and Recreation Commission to create a new Beautification and Parks & Recreation Commission; and adopted Resolution No. 6712(24), which will adopt an updated Handbook for Commission, Committee, and Board Members reflecting the changes made by Ordinance No. 1712(24), as well as an update to the Human Services Commission functions and meetings and the Public Safety Commission meetings.

3. **Adoption of Resolution No. 6715(24) to Implement the State Mandated Minimum Wage Increase Effective January 1, 2025, and Approve Appropriations for the Increase.**

Adopted Resolution No. 6715(24), which will amend the City's Compensation Plan to revise the salary rates for various part-time, at-will, temporary positions affected by the State-mandated minimum wage increase; and approved the appropriations to fund the salary rate adjustments for the remainder of Fiscal Year (FY) 2024-25.

4. **Adoption of Resolution No. 6716(24) Amending the City's Classification and Compensation/Pay Plans to Include Revised Job Descriptions and Salary Adjustments for Certain Classifications within the Information Technology (IT) Division under the Management Services Department; Restructuring the IT Division to Include the Radio Repair Technician Series Specification and Position Allocations; and Approving Supplemental Appropriations to Fund the Amended Compensation Plan.**

Adopted Resolution No. 6716(24), which will approve restructuring the Information Technology (IT) Division to incorporate the Radio Repair Technician Series (Radio Repair Technician I/II/III), transferring them from the Fleet & Facilities Division under the Public Works Department, assigning them as direct reports to the Communications Supervisor in the IT Division, reallocating positions, and transferring departments' budgets accordingly; approve and include the Radio Repair Technician series classification in the Unrepresented (UR) Compensation Plan; approved and adopted revised job descriptions for the classifications of Communications Supervisor, Radio Repair Technician series, and Wireless Service Technician, and amended the City's Classification Plan to include the updated job descriptions; approve and adopted compensation adjustments as described for the Communications Supervisor, Radio Repair Technician series, and Wireless Service Technician classifications, and amend the City's Compensation/Pay Plan to reflect the adjustment to be effective as of November 30, 20224; and approved the supplemental appropriations from the City's General Fund for the Management Services Department, Information Technology Division to fund the compensation increases for the remainder of the Fiscal Year (FY) 2024-25.

CONSENT CALENDAR: (cont'd)

5. **Authorize a Change Order to Extend the Term, Increase Authority, and Unit Cost for Purchase Order Nos. 230640 issued to Engel & Gray, Incorporated.**

Approved the following the Invitation To Bid (ITB) No. 3017 solicitation awarded to Engel & Gray, Inc.; extend the Term of Purchase Order (PO) No. 230640 to March 2025; increase the annual expenditure authority of PO No. 230640 to \$230,000; authorize the increase of the per ton unit cost to \$69.50 recognizing an additional transportation cost of \$10 per ton; authorize the Purchasing and Materials Manager or their designee to issue a change order for Purchase Order No. 230640 in the above amounts and terms; and direct the Purchasing Division to initiate an ITB for Wastewater Biosolids Removal and Disposal to replace ITB No. 3017 and PO No. 230640.

6. **Award of a Contract Purchase Order in the Amount of \$423,985 to Quinn Company for Purchase of a Wheel Loader with Attachments for Use by the Solid Waste Utility's Lompoc Landfill.**

Awarded a contract purchase order for the purchase of an Caterpillar Model 930 Wheel Loader for use at the Solid Waste Utility's Lompoc Landfill to the Quinn Company for the purchase in an amount not to exceed \$423,985.

7. **Approval of Agreement with Jeffery Honeywell to Terminate his Existing Lease Agreement at the Lompoc Airport due to Sale of Hangar to Adam Clark; Approval of Lease Agreement with Adam Clark at Lompoc Airport.**

Approved and authorized the City Manager to execute a mutual agreement to terminate the current Lease of Jeffery Honeywell and to approve and authorize the City Manager to execute a Land Lease Agreement with Adam Clark for a hangar at Lompoc Airport.

8. **Approval of Lease Agreement with Experimental Aircraft Association, Chapter 275 for Long Term Ground Lease at Lompoc Airport.**

Approved and authorized the City Manager to sign a Lease Agreement with the Experimental Aircraft Association, Chapter 275 for a Long-Term Ground Lease at the Lompoc Airport.

9. **Award of a Contract Purchase Order to Lhoist North America in the Amount of \$325,000 to Purchase Quicklime; Authorize a Change Order Increase of Authority for Purchase Order No. 220188 to Lhoist North America for Quicklime and No. 230375 to Brenntag Pacific for Caustic Soda.**

Awarded a contract to purchase quicklime to Lhoist North America as a responsive bidder of Request for Proposal No. 2925 for use at the Water Treatment Plant; authorized the City Manager to execute the necessary agreements for that purchase; authorized additional purchasing authority for Purchase Order #220188 issued to Lhoist North America for delivery of quicklime used in the Water Utility's water treatment process in the amount of \$325,000; authorized additional purchasing authority for Purchase Order #230375 issued to Brenntag Pacific for delivery of caustic soda used in the Water Utility's water treatment process in the amount of \$500,000; and authorized the Purchasing and Materials Manager to issue change orders for Purchase Order Nos. 220188 and 230375 in the above amounts.

CONSENT CALENDAR: (cont'd)

10. **Adoption of Resolution No. 6718(24) Approving a City Sponsorship of the 25th Anniversary Celebration of the Lompoc Valley Community Healthcare Organization, Authorizing the Expenditure, and Declining Individual Tickets to the Event.**

Adopted Resolution No. 6718(24), approving a sponsorship of \$1,000 towards the 25th Anniversary Celebration of the Lompoc Valley Community Healthcare Organization authorizing the expenditure, and declining the two individual tickets to the celebration that come with the sponsorship.

11. **Adoption of Resolution No. 6719(24), Accepting Grant Award from the 2024 Technology and Equipment Program Administered by the U.S. Department of Justice's Community Oriented Policing Services Office, Authorizing the City Manager to Execute Related Grant Documents, Approving a Sole Source Procurement and Five-Year Software License and Services Agreement for a Computer Aided Dispatch and Records and Jail Management System with 365Labs, LLC, in the Amount of \$1,875,504.**

Adopted Resolution No. 6719(24), authorizing the City Manager, or designee, to execute all documents necessary to accept a grant award of \$728,000 from the U.S. Department of Justice's Office of Community Oriented Policing Services FY2024 Technology and Equipment Program to fund the procurement and service costs of a Computer Aided Dispatch and Records and Jail Management System (CAD/RMS/JMS) from 365Labs, LLC, approving a sole source procurement of the CAD-RMS system from 365Labs, LLC, approving a five-year software license and services agreement with 365Labs, LLC for the CAD-RMS system, in the combined amount of \$1,875,504.

12. **Adoption of Resolution No. 6720(24) Authorizing Supplemental Appropriations for a Lompoc Police Department Renovation and Expansion Study**

Adopted Resolution No. 6720(24) authorizing supplemental appropriations to fund a study on the possible renovation and expansion of the Police Department facility.

13. **Approval of Communications Equipment Space Use Lease Between the City of Lompoc and Allan Hancock Joint Community College**

Authorized the City Manager to execute the Communications Equipment Space Use Lease between the City and the Allan Hancock Joint Community College District for the placement of equipment related to the installation of the City's Land Mobile Radio System Upgrade Project.

14. **Award of Professional Services Agreement for Project Management Services to Z Consulting Group, Inc. for the Land Mobile Radio Project**

Awarded the Professional Services Agreement for Project Management Services for RFP No. 3016 – Land Mobile Radio System to Z Consulting Group, Inc., in the amount not to exceed \$150,000.00; and authorize the City Manager to execute the necessary agreement.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS: None

ORAL COMMUNICATIONS (3 Minutes Maximum):

1. Tracy Shriver expressed concern to citizens who use the parking lots on Cypress and South I Streets and requested the City install cameras in the area.
2. Brian Buchannan asked if the City would be interested in installing a solar farm inside the City Limits.

APPOINTMENTS:

- 15. Council Appointment to the Beautification Commission.

ACTION: Motion/Second: Aiello/Starbuck. By a 5-0 vote, Council appointed Lee Weir to the Beautification and Appearance Commission for a term ending December 2024 as a representative of District 1.

PUBLIC HEARING:

- 16. **Consideration of Planning Commission Recommendations for Approval of the Lompoc Housing Element Update of the 2030 General Plan for the 2023-2031 Housing 6th Cycle (GP 21-02); Adoption of Resolution No. 6721(24) Adopting the Housing Element Update.**

City Attorney Jeff Malawy reported Mayor Osborne has a conflict on anything related to the R2 zone (she owns property within 500 feet of R2); Council Member Cordova also has a conflict on the R2 zone (source of income adjacent to an R2 parcel); Council Member Ball has a conflict on R2, R3, and sites inventory list sites 3, 4, 55, and 56 (within 500 feet of his leasehold property interest); Council Member Starbuck has a conflict on Old Town Commercial (OTC), Mixed Use (MU), R2, R3, and sites inventory list sites near College & I St (43, 75, 77), in downtown (8, 9, 12, 13, 14, 36, 40, 41, 70), and site 21.

Brian Halvorson, AICP, Planning Manager presented a brief presentation and introduced Ryan Lester from Mintier Harnish. Mr. Lester provided a review of the work the Planning Division has completed to receive approval from the Housing and Community Development (HCD), and stated there are a few minor text edits that will need to be completed before the final Element is complete, those edits are shown here:

Revise Table H-45 (Identified Vacant and Underutilized Sites) on page 2-139 with the following revisions:

- Correct Site #31 to reflect an accurate property size of 0.40 acres;
- Correct Site #49 to reference the property with an existing Accessory Dwelling Unit and an existing Junior Accessory Unit;
- Correct Site #69 to reflect an accurate property size of 1.8 acres;
- Correct Site #81 to reflect an accurate zoning designation of PCD.

Public Comment: None

Council thanked Staff for all the work done to ensure the City’s Housing Element was accepted by the State.

ACTION: Motion/Second: Aiello/Vega. By a 4-1 vote (Council Member Starbuck voted No), Council received and considered the Planning Commission recommendations; held a public hearing; reviewed the Draft General Plan Housing Element Update; and adopted Resolution No. 6721(24), with the stated text edits Revise Table H-45 (Identified Vacant and Underutilized Sites) on page 2-139 with the following revisions:

- Correct Site #31 to reflect an accurate property size of 0.40 acres;
- Correct Site #49 to reference the property with an existing Accessory Dwelling Unit and an existing Junior Accessory Unit;
- Correct Site #69 to reflect an accurate property size of 1.8 acres;
- Correct Site #81 to reflect an accurate zoning designation of PCD.

Certifying an Addendum to the 2030 General Plan Final Environmental Impact Report (Attachment 1, Exhibit A); and re-Adopting the Housing Element Update (Attachment 1, Exhibit B) of the 2030 General Plan for the 2023-2031 Housing 6th Cycle;

NEW BUSINESS:

17. **Review of Draft City of Lompoc Transit (COLT) Reimagined Study and Service Alternatives.**

Richard Fernbaugh, Aviation/Transportation Administrator introduced Aviation/Transit Analyst Wayne Wilks who presented the Staff report and recommendations.

Council thanked Staff for the provided information and briefly discussed the matter, including the micro transit options and possible negative impact to persons who use the current bus lines to travel to and from Allan Hancock College Lompoc Campus and Santa Maria Campus.

Aviation/Transit Analyst Wayne Wilks explained any change to staffing and costs to operate the new bus lines and or the micro transit program will not cause any increase costs to the General Fund; and currently the buses to and from Hancock are not well utilized and the use of micro transit options could help provide a viable alternative for those users.

Public Comment:

1. Steve Bridge stated he recommends the Option 7 and provided a copy of his ideas on how to lower costs.

ACTION: Motion/Second: Aiello/Ball. By a 5-0 vote, Council reviewed the Transit Reimagined Study Draft Final Report; received public comments, and directed Staff to implement Preferred Service Alternative, Scenario #7 for the City of Lompoc Transit (COLT) service, and move forward to begin a new service contract on July 1, 2025.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum): None

COUNCIL COMMENTS, AND MEETING REPORTS:

Council Member Vega thanked all who participated in the meeting and wished everyone a Happy Thanksgiving.

Council Member Ball reported he attended grand opening of the CommUnify Lompoc Center as well as the Lompoc Valley Community Health Organization (LVCHO) 25th Anniversary Event; and asked Staff to look into installing cameras at the City parking lots on Cypress Avenue and I and J Streets.

Mayor Osborne announced that she attended several meetings and events including the Grand Opening of the CommUnify Lompoc Center, the Lompoc Valley Community Health Organization (LVCHO) 25th Anniversary Event, the Veteran’s Day Ceremony at the Lompoc Veteran’s Building, the Northern California Power Association (NCPA) Executive and Regular Meetings, the City Managers and Mayors Vandenberg Space Force Base meeting, the Lompoc Valley Chamber of Commerce and Visitor’s Bureau Economic Development Committee meeting, REACH Economic Development Roundtable, the City’s Halloween Trick or Treat event held in the courtyard at City Hall with the Police Department, Solid Waste, Administration, Finance, and Utilities Departments; and stated she also hosted a citizen discussion with Cub Scouts Pack 2103 at City Hall, and reminded everyone that C4 Lompoc is hosting a Lompoc Self-Healing Communities Gathering on Saturday, November 23, 2024 in the Lompoc High School Library.

ADJOURNMENT: At 7:52 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on December 3, 2024 at 6:30 P.M., in City of Lompoc Council Chamber.

Approved by Council action on December 3, 2024:

/Stacey Haddon/
Stacey Haddon, City Clerk