



## MINUTES

Regular Meeting of the Lompoc City Council  
**Tuesday, October 15, 2024 – 6:30P.M.**  
City Hall, 100 Civic Center Plaza, Council Chamber

The City Council meeting will be broadcast live on Comcast Channel 23 and on the radio at KPEG 100.9 FM

Or video livestreamed via this link:

<https://www.cityoflompop.com/government/committees-boards/city-council/live-webcast>

Or internet radio via this link:

<https://www.cityoflompop.com/government/departments/utilities/media-center/kpeg-radio>

If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to [s\\_haddon@ci.lompoc.ca.us](mailto:s_haddon@ci.lompoc.ca.us) not later than 4:00pm on Tuesday, October 15, 2024.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: [www.cityoflompop.com](http://www.cityoflompop.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 as soon as possible prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: [www.cityoflompop.com](http://www.cityoflompop.com) el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo.

The general Oral Communications periods are reserved for persons desiring to address the Lompoc City Council on any subject within the jurisdiction of the City Council. Closed Session and Consent Calendar Oral Communications periods are limited to the subjects of the closed session/consent calendar agenda items.

**Council Members Present:** Gilda Aiello, Jeremy Ball, Dirk Starbuck, Victor Vega, and Mayor Jenelle Osborne.

**Staff Present:** City Manager Dean Albro, City Clerk Stacey Haddon, Assistant City Attorney Paul Early, Planning Manager Brian Halvorson, Police Chief Kevin Martin, and Fire Department Battalion Chief Kevin Shay

**Others Present:** Patricia Keelen and Carl Jones.

Chaplain Keith McLellan gave the invocation and Mayor Jenelle Osborne led the **Pledge of Allegiance**.

**PRESENTATIONS PRESENTED ELSEWHERE:** None

**PRESENTATIONS:**

**Mayor Osborne presented a proclamation in honor of Fire Prevention Week**

Lompoc Fire Department Battalion Chief Kevin Shay thanked Council for this proclamation and spoke about the importance of being aware of fire safety and how to prepare best to prevent fires.

**Mayor Osborne and Council Member Ball presented a proclamation Celebrating the CommUnify Lompoc One Stop Center**

Patricia Keelen, CEO of CommUnify, accepted the proclamation and thanked Council for their support and invited everyone to the upcoming grand opening event at the new Lompoc One Stop Center at 200 No. H Street, Lompoc, CA on November 14, 2024 beginning at 3:00 P.M.

**CITY MANAGER REPORT:** (Information only)

- **List of City expenditures**
  - September 9 – 13, 2024 - \$1,506,965.93
  - September 16 – 20, 2024 - \$1,157,536.76
  - Payroll September \$2,114,967.04

City Manager Dean Albro provided a brief update on City matters, including the 2024 Cape Seal Roadway Rehabilitation Project which began on October 14, 2024 and is scheduled to be completed by November 19, 2024; beginning the week of October 15, 2024, a feasibility analysis project of the City's electric grid to explore how energy storage can bolster reliability, support clean energy goals, and benefit our community, is being provided by the Pacific Northwest National Laboratory; the Utilities Conservation Division is providing smart water monitoring devices which will help customers conserve water, track consumption, and identify leaks; the Lompoc Public Library has received a \$16,000 grant to continue to use the Zip Book program for the 7<sup>th</sup> year in a row; and announced Saturday, October 26, 2024 is **Make a Difference Day** and invited all citizens to join in the citywide service projects.

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes):** None

**CONSENT CALENDAR:**

Council Member Starbuck pulled Consent Calendar Item No. 8 for discussion.

**ACTION:** Motion/Second: Ball/Starbuck. By a 5-0 vote, Council:

1. Approved the Minutes of the Lompoc City Council Regular Meeting of September 17, 2024.
2. **Approval of Professional Services Agreement for the Lompoc Groundwater Percolation Basin Feasibility Study with EKI Environment & Water, Inc.**

**CONSENT CALENDAR:** (cont'd)

Item No. 2 - Action

Waived the procurement requirements set forth in Municipal Code Section 3.36.030; and approved and authorized the City Manager to execute a Professional Services Agreement, for environmental and water resource engineering services with EKI Environment & Water, Inc. in the amount of \$315,000 to conduct the Lompoc Groundwater Percolation Basin Feasibility Study as a component of the Guadalupe-Lompoc Climate Action Initiative.

3. **Adoption of Resolution No. 6708(24) Authorizing Destruction of Obsolete City Records.**

Adopted Resolution No. 6708(24) authorizing destruction of obsolete City records in the Community Development Department and City Attorney's Office.

4. **Application for 2024 Byrne Justice Assistance Grant Program Award and Approval of Agreement with County of Santa Barbara for Use of Funds.**

Authorized the Lompoc Police Department to apply for the 2024 Byrne Justice Assistance Grant (JAG) to obtain Federal allocation of \$16,759; and authorized the City Manager or his designee to sign the Interlocal Agreement with the County of Santa Barbara and all grant forms, assurances and certifications associated with the JAG.

5. **Adoption of Resolution No. 6709(24) Approving the Energy Risk Management Policy.**

Adopted Resolution No. 6709(24), approving the City of Lompoc Energy Risk Management Policy, dated September 17, 2024.

6. **Adoption of Resolution No. 6710(24) Attesting to the Veracity of the 2023 Power Source Disclosure Report and 2023 Power Content Label.**

Adopted Resolution No. 6710(24) to attest the veracity of the 2023 Power Source Disclosure Report and the 2023 Power Content Label.

7. **Adoption of Resolution No. 6711(24) Groundwater Sustainability Agency's Western Management Area Grant and Operational Funding.**

Adopted Resolution No. 6711(24) approving an advance to the Santa Ynez River Conservation District for the benefit of the Groundwater Sustainability Joint Powers Agency (GSA) Western Management Area's (WMA) operations and grant funded programs and projects; approved the formation of a Water Utility program to account and budget for the City's obligations and grant reimbursements as a member of the GSA; and approved Supplemental Appropriations to pay for the City's share of the Sustainable Groundwater Management Act (SGMA) \$5.534 million Proposition 68 (Prop 68) grant award.

**This item was pulled from the Consent Calendar**

8. **Revisions to Handbook for Commission, Committee, and Board Members Relating to the General Functions and Membership of the Airport Commission, Human Services Commission, Library Commission, Public Safety Commission, and Utility Commission, Consolidation of the Beautification and Appearance Commission, with the Parks and Recreation Commission; Introduction of Ordinance No. 1712(24); Adoption of Resolution No. 6712(24)**

**CONSENT CALENDAR:** (cont'd)

9. **Adoption of Resolution No. 6713(24) Approving Amendment No. 5 to the 2022-24 Memorandum of Understanding with Employees Represented by the International Brotherhood of Electrical Workers, Local Union 1245, Amending the City's Classification and Compensation/Pay Plans Accordingly, and Approving Supplemental Appropriations to Fund the Amended Compensation/Pay Plan.**

Adopted Resolution No. 6713(24) which will approve Amendment No. 5 to the 2022-24 Memorandum of Understanding (IBEW MOU) between the International Brotherhood of Electrical Workers, Local Union 1245 (IBEW 1245), and the City (Amendment No. 5), revising certain job descriptions, and approving equity adjustments for revised classifications or job descriptions within the Utility Department, in the Solid Waste, Wastewater, and Water Utility Divisions; amended the City's Classification Plan to include the proposed revised classifications and/or job descriptions; amend the City's Compensation Plan to include the proposed equity adjustments as prescribed in Amendment No. 5; and approved supplemental appropriations from the Water, Wastewater and Solid Waste Enterprise funds, which will fund the proposed equity adjustments for certain classifications for Fiscal Year (FY) 2024-25.

10. **Adoption of Resolution No. 6714(24) Amending the City's Classification and Compensation/Pay Plans to Include Revised Classifications and Salary Adjustments for Certain Management, Supervisory, and Confidential Classifications; and Approving Supplemental Appropriations to Fund the Amended Compensation Plan.**

Adopted Resolution No. 6714(24), which approved and adopted revised job descriptions for four Management, Supervisory, and Confidential (MS&C) Classifications and amended the City's Classification Plan to include the updated job descriptions; approved and adopted compensation adjustments as described for the Landfill Supervisor, Solid Waste Supervisor, Wastewater Collection Supervisor, and Water Distribution Supervisor classifications, and amended the City's Compensation/Pay Plan to reflect the adjustment to be effective as specified in Exhibit B of Resolution No. 6714(24); and approved supplemental appropriations from the City's General Fund for the Utility Department to fund the compensation increases for the remainder of the Fiscal Year (FY) 2024-25.

**STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:**

Planning Manager Brian Halvorson provided an update on current and pending projects.

Council thanked Staff for the information provided and briefly discussed the possible annexation of the property known as Bodger Meadows, as well as the new construction of housing on East Laurel and 12th Street commonly known as Riverview Homes.

**ORAL COMMUNICATIONS (3 Minutes Maximum):** None

**APPOINTMENTS:**

11. Council Appointment to Utility Commission.

**ACTION:** Motion/Second: Vega/Aiello. By a 5-0 vote, Council appointed Robert Holloway to the Utility Commission as a representative of District 2, for a temporary term ending October 15, 2025.

**WRITTEN COMMUNICATIONS:** None

**CONSENT CALENDAR:** (cont'd)

8. **Revisions to Handbook for Commission, Committee, and Board Members Relating to the General Functions and Membership of the Airport Commission, Human Services Commission, Library Commission, Public Safety Commission, and Utility Commission, Consolidation of the Beautification and Appearance Commission, with the Parks and Recreation Commission; Introduction of Ordinance No. 1712(24); Adoption of Resolution No. 6712(24)**

Council Member Starbuck expressed concern about the combining of the Beautification and Appearance Commission with the Parks and Recreation Commission, specifically the ability to appoint his current appointees on each current Commission to the newly combined Commission.

Council Member Vega spoke about how previous Public Safety Commission meetings were held inside the Fire Department and or the Police Department. Police Chief Kevin Martin explained the suggested revisions to the Handbook is to help entice more public participation and community involvement in the City's boards, commissions, and committees.

Mayor Osborne requested the Handbook highlight the requirement for all appointed commission, committee, and board members to file an annual Statement of Economic Interests (Form 700); as well as the joint meetings held by Council with each standing body every two years.

**ACTION:** Motion/Second: Mayor Osborne/Ball. By a 5-0 vote, Council introduced, for first reading by title only with further reading waived, Ordinance No. 1712(24) relating to meeting dates and times and membership of the Library Commission, the Utility Commission, the Airport Commission and consolidation of the Beautification and Appearance Commission with the Parks and Recreation Commission to create a new Beautification and Parks & Recreation Commission; and directed Staff to highlight the Council joint meetings with each standing body every two years and the requirement for all appointed commission, committee, and board members who are 18 years or older, to file an annual Statement of Economic Interests (Form 700) in the Handbook with Resolution No. 6712(24), which will adopt an updated Handbook for Commission, Committee, and Board Members reflecting the changes made by Ordinance No. 1712(24), as well as an update to the Human Services Commission functions and meetings and the Public Safety Commission meetings; and return with the revised Handbook and Resolution No. 6712(24) at the November 19, 2024 City Council Regular Meeting.

**ORAL COMMUNICATIONS (2 Minutes Maximum):** None

**COUNCIL COMMENTS, AND MEETING REPORTS:**

Mayor Osborne provided a report of several meetings and events she attended recently, including the Lompoc Employee Development Association Employee Appreciation luncheon; the Lompoc Chamber of Commerce and Visitor's Bureau Annual Awards Banquet on October 3, 2024; the Northern Santa Barbara County United Way Mayor's Bash on October 5, 2024; the Local Area Formation Commission (LAFCO) regular meeting; Elected Leaders Forum on Homelessness; and the Friends of the Library Fundraiser event on October 12, 2024; and announced the November 5, 2024 City Council Meeting has been cancelled in honor of Election Day; City Hall will be hosting trick or treat events at the Library, the Aquatic Center, the Fire House on South G Street, the Anderson Recreation Center, and in the Courtyard at City Hall; Make Difference Day will be On October 26, 2024 beginning at 9:00 A.M. at City Hall; and requested Council agree to ride on a float together once again for the upcoming Lompoc Valley Children's Christmas Season Parade, Council Members Aiello and Ball agreed to that request.

**ADJOURNMENT:** At 7:37 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on November 19, 2024 at 6:30 P.M., in City of Lompoc Council Chamber.

Approved by Council action on November 19, 2024:

/Stacey Haddon/  
Stacey Haddon, City Clerk