



MM/DD/YY

Dear Tenant,

Please review and sign the below **Tenant Mandatory Recycling and Composting Lease Addendum**.

The [Mandatory Organic Waste Disposal Reduction Ordinance](#) requires that all single-family, commercial businesses, and multi-family residential dwellings “shall place Source Separated Food Scraps in the Green Container, Source Separated Recyclable Materials in the Blue Container, and Gray Container Waste in the Gray Container” and “shall not place materials designated for the Gray Container into the Green Container or Blue Container.”

Residential building owners/landlords must notify residents about recycling and composting requirements, designate an accessible recycling and composting area, and maintain recycling and composting signage.

Residents are required to keep the following designated materials separate and sort them according to building management instructions in properly labeled receptacles. For more information, call City of Lompoc Solid Waste Division (805) 875-8024 or visit [cityoflompoc.com/sw](http://cityoflompoc.com/sw).

**I AGREE TO RECYCLE:**

- Paper (clean and dry)
- Cardboard (needs to be flattened before placed in the recycling bin)
- Aluminum cans, glass, and plastics (please rinse or wipe before placing in the recycling bin)

**I AGREE TO COMPOST:**

- Food scraps
- Plants and yard trimmings

**I AGREE TO PROPERLY DISPOSE OF MY HOUSEHOLD GENERATED HAZARDOUS WASTE**

- Please contact the Household Hazardous Waste Facility at (805) 875-8017 or [sw\\_admin@ci.lompoc.ca.us](mailto:sw_admin@ci.lompoc.ca.us) to schedule an appointment for drop-off. CLOSED on observed holidays.

**I AGREE TO PROPERLY DISPOSE OR DONATE UNWANTED BULKY ITEMS**

- Donate reusable items or electronics in working condition to a local reuse organization
- To schedule a Special Haul, contact (XXX) XXX-XXXX [property manager contact information]



**BUILDING RECYCLING PROCEDURES**

This building has established the following procedures for handling designated recyclables and compostables: that apply to all residents, housekeepers, guests, subtenants, homecare workers, and other visitors:

Please check all that apply:

I have been given information about designated recyclable and compostable materials that must be kept separate from my trash and agree to comply with City of Lompoc’s [Mandatory Organic Waste Disposal Reduction Ordinance](#).

I know the location of the building’s recycling and composting area(s) and the procedures for discarding designated recyclables and compostables.

I understand that recycling and composting requirements apply to all residents, housekeepers, guests, subtenants, homecare workers, and other visitors.

Occupant name(s):

Occupant signature and date

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Address and apartment number

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Occupant: Keep one copy for your records

Thank you,

Property Management and City of Lompoc Solid Waste Division