



*Community Development Department
Building and Safety Division
Bulletin No. G-2019-003
Date: February 17, 2022*

Demolition Permit Submittal Requirements

A permit for demolition in advance of a tenant improvement is subject to approval by the Building Official and only on a case-by-case basis. Construction plans for the tenant improvement project must have a current building permit application on file and under plan review. A complete set of plans specifically identifying the items to be demolished/removed is to be provided. The plans must also include the following:

1. A complete and concise written scope of work to supplement the plans.
2. Plans shall reference the permit application/plan review number of the tenant improvement plans that are under plan review.
3. Provide a note on the plans stating that a pre-construction meeting is required prior to any demolition work being performed. Meeting participants shall include, at minimum, the Contractor for the project and the City of Lompoc Building Inspector. City Building Inspector shall be contacted a minimum of 72 hours in advance of the proposed meeting date to schedule. Please note this on the plans.
4. Provide a note on the plans stating that no new construction work is to be performed and covered until the tenant improvement permit has been issued and the City building inspector has performed proper inspections.
5. A Construction & Demolition Waste Management Plan in accordance with the CA Green Building Standards Code is required to ensure compliance with waste recycling and/or disposal requirements. Applicable notes shall be placed on the plans. Please contact the City of Lompoc Building Division for additional information.
6. Provide a note on the plans stating that the contractor shall minimize the use of street parking by construction workers and equipment during construction. Temporary toilet and handwashing facilities for construction are required. Trash and debris shall be contained on-site.