

8/11/25



Facility Reservation Request
125 West Walnut Avenue, Lompoc, CA 93436
Phone: (805) 875-8100 Fax: (805) 736-5195
Email: recreation@ci.lompoc.ca.us

APPLICATION FOR FACILITY USE REQUEST- Execution of this application does not confirm reservation. Please print clearly. For consideration, complete application must be submitted with appropriate reservation deposit payable to the City of Lompoc. Some functions may require additional building attendants, and/or additional security guards at standard rates, and/or the purchase of wristbands, or other additional fees. The Recreation Supervisor will notify you in advance if additional attendants, security guards, or additional fees are required due to the nature of your event.

Applicant's/Organization Name: Lompoc Teen Center Today's Date: 08-04-2025
Address: 732 N H St City: Lompoc Zip: 93436
Daytime Phone: Evening Phone: Cell:
Fax: E-mail victor@lompocteencenter.org
Secondary Contact Name: Secondary Contact Phone:

Function or Event: Lompoc Teens' Got Talent (Third Annual)
Month: September Day(s): 20 Year: 2025

Anticipated Attendance: Up to max capacity.
Will Food be served? [X] Yes () No
Will there be music? [X] Yes () No
Will you be Barbecuing? () Yes [X] No
Will there be Alcohol*? () Yes [X] No
Will Alcohol be sold**? () Yes [X] No
Event Time: Approximately 6:00 p.m. to 10:00 p.m.
Name of caterer? N/A
Music Type [X] Live Band [X] DJ [X] CD/ MP3 Player
Alcohol Type () Beer () Wine () Spirits
Time alcohol to be served: N/A
**If yes, name of alcohol caterer? N/A

* Security guards are required at any event serving alcohol. You must designate two individuals who will serve & will be at the bar at all times. Maximum time allowed to serve alcohol is 6 hours, Alcohol will stop being served at 11pm for all functions. Reservation dates are not held without the deposit. Lompoc Recreation Division reserves the right to withhold payment of deposit for damage to the facility site and/or its properties. All amplified music must cease at 11:00 PM. ** If yes, an Alcohol Beverage Control license is required.

REQUEST THE USE OF THE FOLLOWING ROOMS(S) (Check all that apply):

Times must include: arrival time, setup, event time and breakdown. Additional room occupancy is available upon request.

Table with columns for room name, FROM, AM/PM, TO, AM/PM. Includes Anderson Recreation Center, Dick DeWees Community & Senior Center, and Civic Auditorium.

Contract #: R8499 Reservation taken by: Kinard Reservation Fee Paid () Y () N Balance Paid
Set-Up Collected Deposit Returned: # of Security Guards required:
Security Contacted: () Y () N Date: 8/11/25 Supervisor Approval: [Signature]

* going to P+R Commission for sponsorship on Sept. 9 *

Permit



Anderson Recreation Center
 Administrative Offices
 125 W. Walnut Ave.
 Lompoc, CA 93436

PHONE:(805) 875-8100
 FAX:(805) 736-5195
 EMAIL:recreation@ci.lompoc.ca.us

Permit # R8499

Status Approved
 Date Aug 4, 2025 8:54 AM

Customer Name	Victor Cortes - 30179	Primary Phone	[REDACTED]
Customer Type	General Public	Number	
Mailing Address	732 North H Street Lompoc, CA 93436	Email Address	victor@lompocteencenter.org
System User	j_kinard		

Rental Fee	\$640.00
Discounts	\$0.00
Subtotal	\$640.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$640.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$640.00

Lompoc Teens' Got Talent		2 resource(s)	2 booking(s)	Subtotal: \$640.00
Booking Summary				
Civic - Auditorium (Admin)			Center: Civic Auditorium	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, Sep 20, 2025 2:00 PM	Sat, Sep 20, 2025 10:00 PM	1	\$0.00	
Resource level fees			\$400.00	
Civic Auditorium Rental Fee \$400.00 / Each x 1 \$400.00				
Civic - Classroom (Admin)			Center: Civic Auditorium	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, Sep 20, 2025 2:00 PM	Sat, Sep 20, 2025 10:00 PM	1	\$240.00	
Civic Classroom \$240.00 / Each x 1 \$240.00				

Payment Schedules		Original Balance: \$640.00	Current Balance: \$640.00
DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT BALANCE
Sep 20, 2025	\$640.00	\$0.00	\$0.00 \$640.00

Attached Files			
NAME	TYPE	SIZE	UPLOAD DATE
COI Teen Center	PDF	28.18 kb	Aug 7, 2025 4:15 PM

Cancellation Policy:

Facility or Park Reservations that are cancelled by the renter are subject to a **minimum** \$20 cancellation fee. The following scale reflects amount of the refund when your reservation is cancelled less than 30 days prior:

CANCELLATION NOTICE AMOUNT OF FEE REFUNDED

0-7 DAYS -0-

8-14 DAYS 50%

15-29 DAYS 75%

30+ DAYS 100% less the \$20 cancellation charge

We reserve the right to refuse your rental request. We also reserve the right to cancel your reservation at any time (with adequate notice), in which case your fees and deposits will be fully refunded.

X: _____

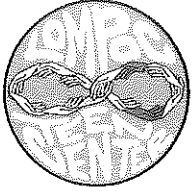
X: _____

Date: _____

Date: _____

Anderson Recreation Center
 Mailing Address: Administrative Offices, 125 W. Walnut Ave., Lompoc, CA 93436
 Phone Number: (805) 875-8100
 Fax Number: (805) 736-5195
 Email Address: recreation@ci.lompoc.ca.us

Victor Cortes
 Customer ID: 30179
 Primary Phone Number: [REDACTED]
 Email Address: victor@lompocteencenter.org



Victor Alejandro Cortes
Executive Director
Lompoc Teen Center
732 North H Street
Lompoc, California 93436


victor@lompocteencenter.org

August 4, 2025

Parks and Recreation Commission
City of Lompoc
100 Civic Center Plaza,
Lompoc, California 93436

Re: Sponsorship Request for the Third Annual Lompoc Teens' Got Talent Competition

Dear Members of the City of Lompoc Parks and Recreation Commission,

I am writing on behalf of the Lompoc Teen Center to respectfully request sponsorship from the City of Lompoc for our upcoming event, the third annual Lompoc Teens' Got Talent competition. This event, organized in partnership with the Lompoc Theatre Project, will take place at the Lompoc Civic Auditorium on the evening of Saturday, September 20, 2025.

Lompoc Teens' Got Talent is designed to provide local teens (5th-12th grade) with an opportunity to showcase their talents in front of a live audience and panel of judges. The event aims to foster creativity, confidence, and community engagement among local youth. Winners receive cash prizes up to \$500.

For a second consecutive year, the Lompoc Teen Center is seeking a sponsorship of up to \$1,000 from the City of Lompoc to offset City-related fees associated with the event, including but not limited to, facility rental fees, permit fees, and any other necessary expenses. This sponsorship will significantly reduce the financial burden on our nonprofit organization, allowing us to allocate more resources toward enhancing the event experience for both participants and the attendees.

Lompoc Teens' Got Talent is expected to attract a substantial audience, including participants, their families, and community members. This influx of visitors to Lompoc will likely benefit local businesses, particularly surrounding restaurants and shops, thereby contributing to the local Economy. In accordance with the sponsorship criteria set forth by the Commission, our event meets the following requirements:

Economic Benefit

The event is expected to attract visitors to Lompoc, boosting the local economy.

Duration

The event will be held over a single date.

Fundraiser

The event includes fundraising efforts in benefit of the Lompoc Teen Center.

Compliance

The Lompoc Teen Center will adhere to all rules and regulations required for hosting an event at a City of Lompoc recreation facility.

Demonstrated Need

The Lompoc Teen Center is a small, startup nonprofit organization with a limited budget and resources.

As a gesture of gratitude, we will proudly feature the City of Lompoc as a sponsor on all promotional materials, including flyers, posters, and online advertisements. Additionally, the City logo will be prominently displayed at the event venue.

We respectfully request the City of Lompoc Parks and Recreation Commission to consider our sponsorship request. Your support will play a crucial role in the success of the third annual Lompoc Teens' Got Talent competition.

Thank you for considering our request. We look forward to the opportunity to work together to support Lompoc teens.

Sincerely,

Victor Alejandro Cortes
Executive Director
Lompoc Teen Center