



## City Council Agenda Item

**City Council Meeting Date:** October 7, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Dean Albro, City Manager  
d\_albro@ci.lompoc.ca.us

**SUBJECT:** Award of Request for Proposal No. 2025-RFP-015DW for Design and Engineering Services for the Headworks and Influent Meter Improvements Project to GHD, Inc. in the Amount of \$745,761; Direct the City Manager to Execute the Consultant Services Agreement with GHD, Inc. and Direct the Purchasing and Materials Manager to issue the Purchase Order

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### **Recommendation:**

Staff recommends the City Council award and approve the attached contract in excess of \$100,000, direct the City Manager to execute the contracts, and direct the Purchasing and Materials Manager to issue the purchase order:

- 1) Consultant Services Agreement with GHD Inc., for Design and Engineering Services for the Headworks and Influent Meter Improvements Project (Request for Proposal (RFP) No. 2025-RFP-015DW) in the amount of \$745,761 (Attachment 1).

### **Discussion:**

#### *Headworks and Influent Meter Improvements Project*

RFP No. 2025-RFP-015DW<sup>1</sup> for Design and Engineering Services for the Headworks was issued on May 14, 2025. Three bids were received and were rated by a panel of expert staff evaluators.<sup>2</sup>

<b>Company</b>	<b>Score</b>
Canon Corp.	73.5
Wallace Group	79.5
GHD	82

Staff recommends the bid be awarded to the highest rated responsible bidder, GHD, Inc., in the amount of \$745,761.00 and a purchase order be issued in that amount.

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<sup>1</sup> The RFP and Addenda are Exhibit A to the Consultant Services Agreement (Attachment 1).

<sup>2</sup> See the Bid Tabulation and Notice of Intent to Award (Attachments 2 and 3).

**Fiscal Impact:**

All costs related to this project are included in the adopted Biennial Budget Fiscal Years 2025-27.

The Headworks project is to be paid by the Wastewater Utility Fund account 753WWT-779740. No additional appropriations are requested. There is no impact to the General Fund as a result of the Headworks contract.

**Conclusion:**

The Headworks and Influent Meter Improvements Project provide important capital improvements, has been established using competitive purchasing methods, and are included in the Biennial Budget FYs 2025-27.

Respectfully submitted,

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Dean Albro, City Manager

- Attachments: 1) Consultant Services Agreement for Headworks and Influent Meter Improvements Project Design and Engineering Services  
2) RFP No. 2025-RFP-015DW Bid Tabulation  
3) Notice of Intent to Award RFP No. 2025-RFP-015DW