



## **Memorandum**

**DATE:** April 21, 2026

**TO:** City Council

**CC:** Human Service Commission  
Mario Guererro, Community Development Director  
Dean Albro, City Manager  
Jeff Malawy, City Attorney  
Stacey Haddon, City Clerk

**FROM:** Chanel Ovalle, Community Development Program Manager  
Elena Jones, Human Service Commission Chair

**SUBJECT:** Human Service Commission Report

---

### **Background**

The Human Services Commission is composed of five volunteer Commissioners appointed by the Lompoc City Council as follows:

- Elena Jones, Chair appointed by Council Member Starbuck
- Paul Hill, Vice Chair appointed by Council Member Vega
- Kaylin Barnes, Commissioner appointed by Council Member Bridge
- Kristeen Caldwell, Commissioner appointed by Council Member Ball
- Angela Milholland, Commissioner appointed by Mayor Mosby

The Commission's purpose is to advise and make recommendations to the City Council on matters affecting human services within the City of Lompoc. The Commission also assists in the following:

- Establishing procedures for applying for Human Service funds
- Developing criteria for funding allocations
- Making annual funding recommendations to the City Council
- Ensuring that funding supports basic human service needs
- Encouraging community contributions to the Human Services Fund
- Providing recommendations to the City Council on broader human service matters

After several years of difficulty meeting quorum, the Commission is now fully seated with all five positions filled. This has enabled the Commission to successfully conduct its six regular meetings per year, which support the annual Human Service Program Grant Cycle. These meetings include application review and preparation, a pre-application workshop, community needs assessment, funding deliberations, a grantee workshop, election of officers, and other Commission business.

Commissioners also attend public presentations, forums, and community events as representatives of the City, reporting relevant information during Commission meetings.

### **FY 2025–26 Human Service Grant Awards**

Through the Commission's recommendations, the City Council approved a total of \$105,200 in Human Service grants for Fiscal Year 2025–26. The following Lompoc nonprofit organizations received funding:

- Catholic Charities – Community Services Program in the amount of \$22,800
- City of Lompoc Recreation – Youth Scholarships in the amount of \$15,000
- Good Samaritan Shelter in the amount of \$26,800
- North County Rape Crisis & Child Protection Center in the amount of \$17,800
- United Boys & Girls Club of Lompoc in the amount of \$22,800

These allocations enabled nonprofits to serve 4,020 Lompoc residents, providing 52,956 units of service between July 1, 2026 and December 31, 2026. Services addressed essential human needs, including food, shelter for individuals experiencing homelessness, clothing, hygiene kits, school supplies, diapers, infant formula, utility assistance, victim advocacy and counseling, educational support, tutoring, childcare, and youth extracurricular activities that promote academic performance, mental well-being, social development, confidence, and long-term life skills.

### **Emergency Funding Allocations**

In late 2025, the Commission held a special meeting to allocate emergency funds during the federal government shutdown. The Commission awarded \$1,000 each to the following organizations:

- Air Force Sergeants Association, Vandenberg Space Force Base – food assistance
- Catholic Charities of Lompoc – food support
- U.S. Department of Justice, Federal Bureau of Prisons – essential items including diapers and food

## **Funding Sources**

Services provided to the Lompoc community were made possible through:

- \$25,000 – City Council–approved General Fund allocation
- \$72,147 – CDBG Human Service Program (15% HUD maximum of total CDBG)
- \$33,053 – Human Services Fund (community donations via utility billing)

Each year, the Commission, through city staff, conducts an annual donation campaign through the City of Lompoc Utilities, raising approximately \$18,000 for human service grants.

Additionally, the Commission has initiated a new solicitation effort for community business donations. Staff liaison mailed a commission drawn letter for donations to businesses

selected by commission and commissioners volunteered to follow up with businesses. No contributions have been reported to date.

## **Contacts**

For questions or additional information, please contact:

- Chanel Ovalle, Human Services Commission Staff Liaison
  - Phone: 805-875-8245
  - Email: [c\\_ovalle@ci.lompoc.ca.us](mailto:c_ovalle@ci.lompoc.ca.us)
- Elena Jones, Human Services Commission Chair
  - Phone: 805-450-3668
  - Email: [edavey@hotmail.com](mailto:edavey@hotmail.com)

## **Closing**

On behalf of the Human Services Commission, thank you for the privilege of serving our community. We are deeply grateful for the City Council's continued support, guidance, and commitment to ensuring that Lompoc's most vulnerable residents receive essential services and compassionate care.