



Implementation of Timeclocks

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Topics



Logistical considerations



Cost of system



Additional considerations



Next steps

Logistical Considerations

Methods of time entry

- ❑ Proximity reader
- ❑ Dedicated kiosk
- ❑ Mobile entry - phone app or web-based
 - Allows for Geo-tracking and Geo-fencing

Cost of System

- ❑ Licenses and implementation:

\$70,135.00

- ❑ Additional annual fee:

\$6,647.00

- ❑ Hardware for proximity reader:

\$2,365 to \$2,650 each

Estimate 18 needed - \$42,570 to \$47,700

TOTAL COST

\$112,705 to \$117,835

+ \$6,647/year.

Additional Considerations



Implementation for all employees or just hourly non-exempt?



Logistics for staff who start or end their day off-site (mobile app, web, manual adjustments)

Next Steps

- Council approval to further pursue implementation.
- Hold a meet-and-confer with all labor unions that will be subject to timeclocks.
- This will need to be a bargained item with labor unions





THANK YOU!

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Q

& A

Questions & Answers