



REVISED AGENDA

Regular Meeting of the Lompoc City Council
Tuesday, September 18, 2018 – 6:30 P.M.
City Hall, 100 Civic Center Plaza, Council Chamber

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”

Regular City Council meetings will be videotaped and available for review on the City’s website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City’s web site: www.cityoflompoc.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL: Mayor Bob Lingl
Mayor Pro Tempore Jenelle Osborne
Council Member James Mosby
Council Member Dirk Starbuck
Council Member Victor Vega

INVOCATION: Pastor Bill Denton

PLEDGE OF ALLEGIANCE: Mayor Bob Lingl

PRESENTATIONS PRESENTED ELSEWHERE:

On September 16, 2018 at the Electric Car Show at 111 South I Street, Lompoc, Mayor Lingl will present a proclamation in honor of **National Drive Electric Week.**

PRESENTATIONS:

Mayor Lingl will present a proclamation in honor of **Constitution Week.**

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
 - August 13 – 17, 2018 -\$162,205.43
 - August 20 – 24, 2018 - \$5,967,243.86
 - Payroll August 24, 2018 - \$1,496,524.65

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes):

CONSENT CALENDAR: All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Regular Meeting of April 17, 2018
2. **Adoption of Resolution No. 6215(18) to Establish a Policy for Sponsorship of Events Held at a City Park or Recreation Facility.**

Recreation Manager Mario Guerrero, Jr.
m_querrero@ci.lompoc.ca.us

Recommendation: Council adopt Resolution No. 6215(18), establishing a policy for the Parks and Recreation Commission to receive, review and approve sponsorships of events held at City of Lompoc parks or recreation facilities in an amount not to exceed \$1,000 per event for each application period and to provide for a budget amendment of \$10,000 from 110NON-575010 – Non-Departmental - Community Event Support to 110REC-575010 – Parks and Recreation Commission – Community Event Support. Each sponsorship would be used only to pay fees the City would otherwise impose for the event.

3. **Approval of Cost Share for Participation in the Groundwater Sustainability Agency of the Western Management Area of the Santa Ynez River Valley Groundwater Basin; Adoption of Conflict of Interest Code.**

Senior Administrative Analyst Susan Zavolta
s_zavolta@ci.lompoc.ca.us

Recommendation: Council direct the City's Representative to the Groundwater Sustainability Agency for the Western Management Area of the Santa Ynez River Valley Groundwater Basin (Agency) to approve a 25% cost share for participation in the Agency; and recommend the Agency adopt the Conflict of Interest Code.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:

ORAL COMMUNICATIONS (3 Minutes Maximum):

COUNCIL REQUESTS:

4. **Introduction of Ordinance No. 1652(18) to Repeal Lompoc Municipal Code Section 10.28.140 Relating to Time Limits for Street and Sidewalk Vendors.**

City Attorney Joseph W. Pannone
jpannone@awattorneys.com

Recommendation: Council introduce, for first reading by title only with further reading waived, Ordinance No. 1652(18), which would repeal the time limitations on street and sidewalk vendors imposed by Lompoc Municipal Code Section 10.28.140.

(Public Comment)

NEW BUSINESS:

5. **Discussion and Consideration of Authorizing the City Manager to Request a Proposal from Santa Barbara County Sheriff's Office and Santa Maria Police Department to Provide Dispatch Services for the City of Lompoc.**

Police Chief Pat Walsh
p_walsh@ci.lompoc.ca.us

Fire Chief Gerald Kuras
g_kuras@ci.lompoc.ca.us

Recommendation: Council authorize the City Manager to request proposals from the Santa Barbara County Sheriff's Office and the City of Santa Maria to provide dispatch services for the City of Lompoc.

(Public Comment)

City Council will recess to a Closed Session immediately following the last Regular City Council Meeting item.

CLOSED SESSION – City Council Conference Room

BUSINESS ITEM:

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager

REPORT ON ACTION TAKEN DURING CLOSED SESSION:

WRITTEN COMMUNICATIONS:

ORAL COMMUNICATIONS (2 Minutes Maximum):

COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:

ADJOURNMENT:

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on October 2, 2018.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 14th day of September, 2018.

/Stacey Haddon/

Stacey Haddon, City Clerk

By: Shannon Marrs

Proposed Future City Council Agenda Items

(Please note these items are tentatively scheduled and subject to change)

August 22, 2018

<u>Council Mtg. Date/Subject</u>	Department	Agenda Category	
Oct 2			
Community Track & Field Project		Presentation	
Annual Compliance Report	Economic Development	Consent	
Master Pay Schedule	Human Resources	Consent	
Shelter Crisis Declaration	Economic Development	New Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Park & Pool Maintenance Assessment District Statement		Finance	Consent
PILOT Agreement w/CHC		Planning	Unfinished Business
Council Workshop to Review 2030 GenPlan		Planning	
Formation of Community Facilities District No. 2018-01 (Summit View Homes)		Planning	New Business
Discussion on Chickens			Council Request
Report from AdHoc Committee RE: Enterprise Reimbursement Study (Osborne)		Council Request	Presentation
Update on clean-up of SY Riverbed			Presentation
Evaluation of Extended Hours at City Hall (Osborne)			Council Request
AB1234 – Ethics Training	Dec 11		
Review of Solid Waste Rate Increase	Dec		Council Request
Certification of Election & Installation of Newly Elected Mayor & Council Members	Dec	Clerk's Office	Presentation
Approval of 2019 CC Meeting Calendar	Dec	Clerk's Office	Consent
Appt Boards/Commissions/Committees by newly Installed Council Members & Mayor	Jan 2019	Clerk's Office	Appointments
Appointment of Mayor Pro Tempore for 2019 Calendar Year & Approval of Council Meeting 2017 Calendar	Jan 2019	Clerk's Office	Appointments
Assessment of CCU License Application Deposit (Mosby)	April 2019		Council Request

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Sept/Oct 2018 Master Calendar

DATE	ITEM	NOTES
9/3/2018	City Holiday – City Hall Closed	
9/4/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/6/2018	* Airport Commission Meeting – 7pm -	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
9/6/2018	* Economic Development Committee – General Board Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/10/2018	* Human Services Commission - 6:00pm	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
9/10/2018	* Utilities Commission Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/11/2018	* Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
9/11/2018	* Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/12/2018	* Planning Commission Meeting 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/12/2018	* Beautification Commission Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
9/15/2018	Rocket Launch	VAFB
9/17/2018	Mayor & Council Candidate Forum 6pm Hosted by the Local Association of American University Women (AAUW)	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/18/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/20/2018	CA 35th Assembly District Forum 6pm Hosted by the Local Association of American University Women (AAUW)	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
9/24/2018	* Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut
9/24/2018	LUSD/AHC School Bond Measures Info Mtg 6pm Hosted by the Local Association of American University Women (AAUW)	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza

DATE	ITEM	NOTES
10/1/2018	*Human Services Commission - 6:00pm	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/2/2018	Joint Meeting City Council and Utilities Comm 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/2/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/3/2018	LUSD – School Board Candidate Forum 6pm Hosted by the Local Association of American University Women (AAUW)	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/4/2018	*Economic Development Committee – General Board Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/4/2018	*Airport Commission Meeting – 7pm -	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/8/2018	*Utilities Commission Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/9/2018	*Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
10/9/2018	*Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/10/2018	*Planning Commission Meeting 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/10/2018	*Beautification Commission Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
10/16/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/17/2018	*Public Safety Commission Meeting – 6:30pm	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/22/2018	*Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut

*One or more Council Members may attend this meeting. However, if a majority of Council Members are present at this meeting, then no Council Member may make any comments regarding any matter within the subject matter jurisdiction of the City if a majority of Council Members would be able to hear those comments. In addition, no Council Member attending this meeting should discuss (at the same time or serially or through an intermediary) with a majority of the Council Members, outside of the duly noticed Council meeting, what occurred at this meeting or his/her thoughts regarding the meeting.

**Only the two Council Members appointed to this Committee may attend this meeting. In addition, no Ad Hoc Committee Member should discuss (at the same time or serially or through an intermediary) with any Council Member outside of the duly noticed Council meeting, other than her/his Ad Hoc Committee co-member, what occurred at this meeting or his/her thoughts regarding this meeting.

City of
LOMPOC
MINUTES

Regular Meeting of the Lompoc City Council
Tuesday, April 17, 2018
City Hall, 100 Civic Center Plaza, Council Chamber

Council Members Present: Victor Vega, James Mosby, Dirk Starbuck, and Mayor Pro Tempore Jenelle Osborne.

Staff Present: Interim City Manager Teresa Gallavan, City Clerk Stacey Haddon, City Attorney Joseph Pannone, Interim Economic Development Director Christie Alarcon, Development Programs Specialist Jasmine McGinty, Deputy City Manager Laura Dubbels, Library Director Sarah Bleyl, and Senior Administrative Analyst Suzan Zavolta.

Others Present: Deb Andrews, Sue Huseman, Todd Mitchell, Angela Mills, Mark Herrier, Mark Ashamalla, Nicholas Gonzales, Veronica Bradway, and Scott Burns.

Pastor Bernie Federmann gave the invocation and Mayor Pro Tempore Jenelle Osborne led the **Pledge of Allegiance**.

PRESENTATIONS:

Mayor Pro Tempore Jenelle Osborne presented a proclamation in honor of Donate Life Month April 2018 and a proclamation in honor of High School Voter Education Weeks April 16-27, 2018.

CITY MANAGER REPORT: (Information only)

Interim City Manager Teresa Gallavan reported the 36th Annual Santa Barbara Vintner's Festival will be held at River Park in Lompoc April 21 & 22, 2018; the City of Lompoc Transit (COLT) Bus Line will be adding an extra stop at River Park to help accommodate the Vintner's Festival attendees; the Lompoc Festival Association is hosting its Spring Fest at Ryon Park in Lompoc April 20, 21, & 22, 2018; the City of Lompoc Beautification Commission has a scheduled beautification work project on April 21, 2018 on West Olive Avenue; and invited Library Director Sarah Bleyl to discuss the current agreement between the City and Santa Barbara County for library services.

Ms. Bleyl presented a brief Power Point Presentation on recent County of Santa Barbara Board of Supervisors action that will change the funding for all libraries inside the County of Santa Barbara by 5%, this reduction to the City of Lompoc and the Vandenberg Village would be approximately \$26,000. Ms. Bleyl will be sending a letter to the Board of Supervisors with her concerns regarding this proposed reduction in funding and stated Interim City Manager Teresa Gallavan will meet with Third District Supervisor Joan Hartmann and Fourth District Supervisor Peter Adam to discuss this action. Ms. Bleyl also invited the Council and the public to the Lompoc Library to celebrate May the Fourth on May 4, 2018 and reminded everyone of the upcoming Mission to Mars Luncheon on May 5, 2018.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes): None

CONSENT CALENDAR:

ACTION: Motion/Second: Starbuck/ Vega. By a 4-0-1 vote (Mayor Lingl was absent), Council

1. Approved the Minutes of the Lompoc City Council Regular Meeting of November 7, 2017
2. Approved the expenditures for:

Payroll of 03/23/2018 - \$1,343,466.27
Voucher Register of 03/16/2018 - \$731,675.32
Voucher Register of 3/22/2018 – 3/23/2018 - \$1,455,009.53

CONSENT CALENDAR:

3. **Adoption of Resolution No. 6173(18), Road Repair and Accountability Act List of Proposed Projects (Fiscal Year 2018-19).**

Adopted Resolution No. 6173(18), approving a list of proposed projects to be funded with Road Maintenance and Rehabilitation Account revenues for Fiscal Year 2018-19.

4. **Award of Project No. FY-08-S-2, Santa Ynez River Bank Stabilization Project; Adoption of Resolution No. 6174(18) Approving Supplemental Appropriations.**

Council took the following actions:

- a) Adopted the Plans and Special Provisions for Project No. FY-08-S-2, Santa Ynez River Bank Stabilization Project, as required by Section 22039 of the Public Contract Code (copies of Plans and Special Provisions are on file in the City Engineer's Office);
- b) Awarded the Construction Contract in the amount of \$800,000 to Bosco Constructors, Inc.; and
 - i. Authorized the City Manager to execute the necessary agreements for that Contract, and
 - ii. Authorized the City Engineer, to approve additional construction costs and construction contract change orders in an amount not to exceed \$90,000; and
- c) Authorized the City Engineer to execute the necessary amendments to the existing Project contract with Rincon Consultants Inc. for an aggregate amount not to exceed \$40,000 over the existing contract value previously approved by the City Council; and
- d) Adopted Resolution No. 6174(18) approving supplemental appropriations to provide sufficient funding for the Project.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:

Development Specialist Jasmine McGinty presented a report on the Lompoc Tourism Business Improvement District Renewal and a timeline of the upcoming Council Meeting dates this agreement will be brought forward for Council's review and action.

Interim Economic Development Director Christie Alarcon presented a brief informational presentation on the State of California Opportunity Zones (requested by Council Member Starbuck).

Council Member Mosby asked Staff if this information has been presented to the media to inform the public of these possible opportunities. Ms. Alarcon explained the City is waiting for more concrete information from the Internal Revenue Service (IRS) as well as the State before this information is shared on the City's website or with media outlets.

Council Member Starbuck asked Staff to provide an update to Council at the May 1, 2018 City Council Meeting if there is any new information available regarding Opportunity Zones.

ORAL COMMUNICATIONS (3 Minutes Maximum):

1. Deb Andrews expressed concern about City Departments spending past the adopted budget amounts, and suggested Council remove unions, and privatize all City Departments.
2. Sue Huseman and introduced Sarah Varknie, Ms. Varknie is a senior at Cabrillo High School who spoke about her senior project of becoming involved in non-profit organizations in the area and encouraged Council to help provide more youth oriented services and businesses that would help younger individuals to remain in or return to Lompoc.
3. Todd Mitchell asked Council for a status on the Application for Commercial Cannabis Use Licenses.

ORAL COMMUNICATIONS: (cont'd)

4. (Name not given), spoke about the recent lawsuit the Department of Justice (DOJ) filed against the State of California to force the State to stop interfering with the Federal Immigration Authorities, and encouraged Council to support the DOJ in this action.
5. Angela Mills expressed her disappointment in the Council decision to remove the youth center designation for dance studios regarding commercial cannabis uses.
6. (Name not given) asked the Council to review and remember they took an oath and to tell the whole truth.
7. Mark Herrier stated these are interesting times charged with emotions and encouraged Council to move cautiously with defining youth centers, and believes dance studios should remain to be defined as youth centers in regards to commercial cannabis uses.
8. Mark Ashamalla stated he believes the cannabis industry will be helpful to this community.

PUBLIC HEARING:

5. **Adoption of Resolution No. 6159(18), Reducing Water Conservation In-Lieu Fee, Amending Program, and Authorizing Supplemental Appropriations.**

Senior Administrative Analyst Susan Zavolta presented the Staff report and recommendations.

Public Comment:

1. Deb Andrews requested Council work with the State to increase water storage.

ACTION: Motion/Second: Mosby/ Vega. By a 4-0-1 vote (Mayor Lingl was absent), Council adopted Resolution No. 6159(18), which reduces the Water Conservation In-Lieu Fee, makes changes to the Water Conservation In-Lieu Fee Program, authorizes supplemental appropriations from the Program Account No. 751WRC-572180, and rescinds Resolution No. 5629(10).

NEW BUSINESS:

6. **Direction Regarding City Properties for Possible Disposition.**

Deputy City Manager Laura Dubbels presented the Staff report and recommendations.

Council decided to discuss the properties separately, beginning with 510 S. F Street, 514 S. F Street, 520 S. G Street, 525 S. F Street, 539 S. F Street, 316 E. Locust Avenue, and 1200 E. Willow Avenue. Council briefly discussed Staff recommendations on these properties.

Public Comment:

1. Nicholas Gonzales requested Council discuss how the lack of sales of City-owned properties will affect the City's budget.
2. Veronica Bradway expressed concern for possible loss of open space area and public access if the property located at 1200 E. Willow is transferred to the Lompoc Cemetery District.

Council Member Osborne asked Staff to clarify if the 2017/2019 Biennial Budget included estimated amounts from possible City-owned property sales. Deputy City Manager Laura Dubbels stated the anticipated sales were included in the 2017/2019 Biennial Budget and Staff will be returning to Council with updated income amounts for the 2017/2019 Biennial Budget.

ACTION: Motion/Second: Starbuck/ Vega. By a 4-0-1 vote (Mayor Lingl was absent), Council discussed the City-owned properties located at 510 S. F Street, 514 S. F Street, 520 S. G Street, 525 S. F Street, 539 S. F Street, 316 E. Locust Avenue, and 1200 E. Willow Avenue; directed Staff to begin discussions with the Lompoc Cemetery District for a property transfer between government agencies for the property located at 1200 E. Willow Avenue; and determined there will be no further disposition actions at this time regarding these properties.

NEW BUSINESS: (cont'd)

Item No. 6

Council Member Starbuck recused himself from a discussion on the City-owned property located at 428 No. I Street and 129 So. I Street, Lompoc, due to real property conflict of interest within 500 feet, and exited the Council Chamber.

Council discussed the City-owned properties located at 428 No. I Street and 129 So. I Street, Lompoc.

Public Comment:

1. Nicholas Gonzales encouraged Council to remove the I Street properties from disposition action.

ACTION: Motion/Second: Vega/Osborne. By a 3-0-2 vote (Mayor Lingl and Council Member Starbuck were absent), Council discussed the City-owned properties located at 428 No. I Street and 129 So. I Street and determined there will be no further disposition actions at this time for these properties.

Council Member Starbuck returned to the dais.

Deputy City Manager Laura Dubbels explained the City has an agreement with Central Coast Realty Group for the marketing and sale of the City-owned property located at 110 and 114 So. K Street, Lompoc, and asked for Council to determine if this property should be removed from sale listings and not renew the contract with Central Coast Realty Group.

Public Comment: None

ACTION: Motion/Second: Vega/Starbuck. By a 3-1-1 vote (Mayor Lingl was absent and Council Member Osborne voted No), Council determined there will be no further disposition actions at this time regarding the City-owned property located at 110 and 114 So. K Street, Lompoc; and decided not to renew the contract with the City's real estate professional Debbie McComb with Central Coast Realty Group that is set to expire on April 30, 2018.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum): None

COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:

Council Member Mosby announced he attended the Santa Barbara County Association of Governments meeting.

Council Member Starbuck asked Staff about the large amount of debris accumulating at the corner of HWY 246 and HWY 1. Police Chief Pat Walsh explained Staff has been working with the property owner to ensure that area is cleaned up.

Council Member Vega announced the Lompoc Spring Fest and the Santa Barbara County Vintner's Festival are being this weekend in Lompoc; asked Staff if the City of Lompoc is a sanctuary city; and requested Staff to give updates to Council on the applications for Commercial Cannabis Use Licenses and where those businesses may be locating. Police Chief Pat Walsh stated a person's citizenship is not questioned as part of an arrest, explaining fingerprinting information is forwarded to the appropriate agencies; Interim City Manager Teresa Gallavan said Staff can give updates when a license is issued or other appropriate benchmark moments.

Council Member Osborne reported she attended the meetings for the Economic Development Committee, the Utility Commission and the Home for Good.

ADJOURNMENT: At 8:24 P.M. Mayor Pro Tempore Osborne adjourned the Lompoc City Council to a Regular Meeting on May 1, 2018 at 6:30 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted to Council for review on September 13, 2018 by: /Stacey Haddon/
Stacey Haddon, City Clerk

08/29/2018 06:29 | City of Lompoc
 r_poorbaugh | AP CHECK RECONCILIATION REGISTER

| P 1
 | apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
344597	08/16/2018	PRINTED	000106 ALESHIRE & WYNDER LLP	56,719.35			
344598	08/16/2018	PRINTED	000278 FRUIT GROWERS LABORATORY	310.00			
344599	08/16/2018	PRINTED	000366 HOME DEPOT CREDIT SERVICE	2,088.01			
344600	08/16/2018	PRINTED	000493 SANTA MARIA TIMES INC	304.44			
344601	08/16/2018	PRINTED	000493 LEE CENTRAL COAST NEWSPAP	327.08			
344602	08/16/2018	PRINTED	000541 MCMaster-CARR SUPPLY CO	188.67			
344603	08/16/2018	PRINTED	000593 NEWARK CORPORATION	116.10			
344604	08/16/2018	PRINTED	000614 OFFICE DEPOT	3,172.04			
344605	08/16/2018	PRINTED	009995 CECIL WHITAKER	6.92			
344606	08/16/2018	PRINTED	000690 PRO TINT	1,556.15			
344607	08/16/2018	PRINTED	000701 QUALITY CODE PUBLISHING L	362.10			
344608	08/16/2018	PRINTED	000784 S M TIRE INC	177.57			
344609	08/16/2018	PRINTED	001398 UC REGENTS	5,550.00			
344610	08/16/2018	PRINTED	000975 WEST COVINA NURSERIES	1,185.25			
344611	08/17/2018	PRINTED	001026 NIDIA CANELLO	2,350.00			
344612	08/17/2018	PRINTED	001520 Blea Tree Care and Consul	1,500.00			
344613	08/17/2018	PRINTED	001466 Bray Sales Inc.	22.23			
344614	08/17/2018	PRINTED	000057 CATHOLIC CHARITIES OF LOS	935.00			
344615	08/17/2018	PRINTED	000479 CITY OF LOMPOC - Invoices	40.00			
344616	08/17/2018	PRINTED	000102 COMCAST	461.07			
344617	08/17/2018	PRINTED	001480 Eurofins Eaton Analytical	560.00			
344618	08/17/2018	PRINTED	001547 GUIDA SURVEYING, inc	3,500.00			
344619	08/17/2018	PRINTED	000372 HOUSING AUTHORITY OF SB	1,475.00			
344620	08/17/2018	PRINTED	000385 EMERGENCY PHYSICIANS INDU	100.00			
344621	08/17/2018	PRINTED	000404 J B DEWAR INC	24,737.10			
344622	08/17/2018	PRINTED	008002 KEITH MARSHALL	33.07			
344623	08/17/2018	PRINTED	000493 LEE CENTRAL COAST NEWSPAP	37.41			
344624	08/17/2018	PRINTED	000045 LEVEL 3 COMMUNICATIONS	10,779.96			
344625	08/17/2018	PRINTED	007030 LUCIANO GONZALES	27.00			
344626	08/17/2018	PRINTED	007041 LYNDA MCCANDLESS	24.99			
344627	08/17/2018	PRINTED	009994 Gregg Ratcliff	30.00			
344628	08/17/2018	PRINTED	009994 Joseph Mariani	20.00			
344629	08/17/2018	PRINTED	000638 P G & E	179.52			
344630	08/17/2018	PRINTED	000690 PRO TINT	598.25			
344631	08/17/2018	PRINTED	000777 SB CO ENVIRONMENTAL HEALT	157.00			
344632	08/17/2018	PRINTED	000828 SO CA JOINT POLE COMMITTE	677.30			
344633	08/17/2018	PRINTED	000841 STATE WATER RESOURCES CTR	150.00			
344634	08/17/2018	PRINTED	000826 SOUTHERN CALIFORNIA GAS	4,114.45			
344635	08/17/2018	PRINTED	001456 U S P S - HASLER	10,000.00			
344636	08/17/2018	PRINTED	001495 VENTURA ASBESTOS CONTROL	15,872.04			
344637	08/17/2018	PRINTED	007026 WILLIAM SMITH	27.00			
344638	08/17/2018	PRINTED	000480 WORKERS COMPENSATION ADMI	11,733.36			
42 CHECKS				CASH ACCOUNT TOTAL	162,205.43	.00	

08/29/2018 06:29
r_poorbaugh

City of Lompoc
AP CHECK RECONCILIATION REGISTER

P 2
apchkrcn

		UNCLEARED	CLEARED
42 CHECKS	FINAL TOTAL	162,205.43	.00

** END OF REPORT - Generated by Ruth Poorbaugh **

08/29/2018 06:29
r_poorbaugh

City of Lompoc
AP CHECK RECONCILIATION REGISTER

P 1
apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
344639	08/23/2018	PRINTED	000644 ACECO EQUIPMENT RENTALS	698.61			
344640	08/23/2018	PRINTED	000991 BARTEL ASSOCIATES LLC	3,816.50			
344641	08/23/2018	PRINTED	000278 FRUIT GROWERS LABORATORY	6,947.00			
344642	08/23/2018	PRINTED	001052 WM RECYCLE AMERICA	2,944.31			
344643	08/23/2018	PRINTED	000272 LISA WISE CONSULTING INC	3,348.39			
344644	08/23/2018	PRINTED	000609 NOVACOAST INC	14,221.30			
344645	08/23/2018	PRINTED	000672 OLIN CORP - CHLOR ALKALI	27,181.05			
344646	08/23/2018	PRINTED	000803 S C I CONSULTING GROUP	12,253.50			
344647	08/23/2018	PRINTED	000784 S M TIRE INC	9,757.95			
344648	08/23/2018	PRINTED	000777 SANTA BARBARA COUNTY	2,835.24			
344649	08/23/2018	PRINTED	000801 SHERWIN-WILLIAMS CO	194.32			
344650	08/23/2018	PRINTED	000165 SOMACH SIMMONS & DUNN	3,620.00			
344651	08/23/2018	PRINTED	000657 STANTEC CONSULTING SERVIC	1,846.00			
344652	08/23/2018	PRINTED	000854 SUNSET AUTO CENTER INC	650.32			
344653	08/23/2018	PRINTED	000976 THOMSON REUTERS - WEST	693.87			
344654	08/23/2018	PRINTED	000929 U S GEOLOGICAL SURVEY	9,792.50			
344655	08/23/2018	PRINTED	000934 V & J ROCK TRANSPORT INC	565.06			
344656	08/23/2018	PRINTED	000943 MICHAEL L CUMMINGS	2,327.40			
344657	08/23/2018	PRINTED	000942 VALLEY ROCK READY MIX INC	405.68			
344658	08/23/2018	PRINTED	000183 AMERICAN TIRE DEPOT	2,531.56			
344659	08/24/2018	PRINTED	000644 ACECO EQUIPMENT RENTALS	39.16			
344660	08/24/2018	PRINTED	001013 PROFESSIONAL POLICE SUPPL	10,360.79			
344661	08/24/2018	PRINTED	000294 AMERICAN INDUSTRIAL SUPPL	97.15			
344662	08/24/2018	PRINTED	000051 ATC GROUP SERVICES INC	990.00			
344663	08/24/2018	PRINTED	001372 Axon Enterprise, Inc.	5,476.37			
344664	08/24/2018	PRINTED	001568 Bosco Constructors	626,287.50			
344665	08/24/2018	PRINTED	000506 BRENNTAG PACIFIC INC	37,752.27			
344666	08/24/2018	PRINTED	000081 CITY APPLIANCE	635.00			
344667	08/24/2018	PRINTED	000479 CITY OF LOMPOC - Invoices	382.00			
344668	08/24/2018	PRINTED	000479 CITY OF LOMPOC - Utilitie	195,504.01			
344669	08/24/2018	PRINTED	000479 CITY OF LOMPOC - Utilitie	44.36			
344670	08/24/2018	PRINTED	000479 CITY OF LOMPOC - Utilitie	60.06			
344671	08/24/2018	PRINTED	000479 CITY OF LOMPOC - US BANK	106,651.09			
344672	08/24/2018	PRINTED	000479 CITY OF LOMPOC - PT Retir	2,961.82			
344673	08/24/2018	PRINTED	000479 CITY OF LOMPOC - D&M RIMB	2,598.99			
344674	08/24/2018	PRINTED	000479 CITY OF LOMPOC - MEDICARE	30,022.24			
344675	08/24/2018	PRINTED	000087 ANIXTER INC	303.93			
344676	08/24/2018	PRINTED	000126 COUNTY OF SANTA BARBARA	200.00			
344677	08/24/2018	PRINTED	000243 FEDERAL EXPRESS CORPORATI	46.71			
344678	08/24/2018	PRINTED	000252 FILIPPIN ENGINEERING	24,613.75			
344679	08/24/2018	PRINTED	000282 AMADA M LARIN	274.50			
344680	08/24/2018	PRINTED	000360 HDL COREN & CONE	645.00			
344681	08/24/2018	PRINTED	000361 HINDERLITER, DE LLAMAS AN	2,476.89			
344682	08/24/2018	PRINTED	000398 INSURANCE OFFICE OF AMERI	455.00			
344683	08/24/2018	PRINTED	001543 J G Contracting	61,056.80			
344684	08/24/2018	PRINTED	000315 TEXTRON INC	526.71			
344685	08/24/2018	PRINTED	008008 JASON CARTER	75.00			
344686	08/24/2018	PRINTED	007070 JOSE ACOSTA	27.00			
344687	08/24/2018	PRINTED	000423 K M E FIRE APPARATUS	12,424.07			
344688	08/24/2018	PRINTED	000143 L N CURTIS & SONS	6,439.01			
344689	08/24/2018	PRINTED	000493 SANTA MARIA TIMES INC	818.29			
344690	08/24/2018	PRINTED	000609 NOVACOAST INC	3,653.97			

08/29/2018 06:29 | City of Lompoc
 r_poorbaugh | AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
344691	08/24/2018	PRINTED	009994 Agustin Arias	7.49			
344692	08/24/2018	PRINTED	009994 Cherridah Weigel	1,530.00			
344693	08/24/2018	PRINTED	009994 Christie Alarcon	1,245.00			
344694	08/24/2018	PRINTED	009994 CLEARS	500.00			
344695	08/24/2018	PRINTED	009994 Clint Porter	45.00			
344696	08/24/2018	PRINTED	009994 Keith Quinlan	74.00			
344697	08/24/2018	PRINTED	009994 Kevin Martin	11.26			
344698	08/24/2018	PRINTED	009994 Stacy Lawson	74.00			
344699	08/24/2018	PRINTED	000638 P G & E	385.40			
344700	08/24/2018	PRINTED	000649 PAPE' MACHINERY INC	49,164.12			
344701	08/24/2018	PRINTED	007031 PAULINE MILES	27.00			
344702	08/24/2018	PRINTED	000702 QUINN COMPANY	37,309.26			
344703	08/24/2018	PRINTED	000784 S M TIRE INC	16,992.11			
344704	08/24/2018	PRINTED	000801 SHERWIN-WILLIAMS CO	246.76			
344705	08/24/2018	PRINTED	000819 VOIGT INC	170.00			
344706	08/24/2018	PRINTED	001548 SPORTABLE SCOREBOARDS, IN	5,689.09			
344707	08/24/2018	PRINTED	000862 STANLEY CONVERGENT SECURI	195.52			
344708	08/24/2018	PRINTED	000835 STAPLES ADVANTAGE	2,027.17			
344709	08/24/2018	PRINTED	000838 CA DEPT OF TAX & FEE ADMI	5,095.00			
344710	08/24/2018	PRINTED	000841 STATE WATER RESOURCES CTR	4,580,290.75			
344711	08/24/2018	PRINTED	000854 SUNSET AUTO CENTER INC	784.79			
344712	08/24/2018	PRINTED	000826 SOUTHERN CALIFORNIA GAS	651.99			
344713	08/24/2018	PRINTED	008010 THEODORE JACKSON	609.00			
344714	08/24/2018	PRINTED	000943 MICHAEL L CUMMINGS	314.89			
344715	08/24/2018	PRINTED	008009 VITO PASCUA	930.00			
344716	08/24/2018	PRINTED	000985 WESCO DISTRIBUTION INC	2,839.06			
344717	08/24/2018	PRINTED	000741 BLAKE E LEITING	1,499.62			
344718	08/24/2018	PRINTED	000480 WORKERS COMPENSATION ADMI	18,005.58			
			80 CHECKS				
			CASH ACCOUNT TOTAL	5,967,243.86	.00		

08/29/2018 06:29
r_poorbaugh

City of Lompoc
AP CHECK RECONCILIATION REGISTER

P 3
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		UNCLEARED	CLEARED
80 CHECKS	FINAL TOTAL	5,967,243.86	.00

** END OF REPORT - Generated by Ruth Poorbaugh **

PAYREGCS Aug-21-2018 12:50:30

CITY OF LOMPOC
PAYROLL REGISTER COVER SHEET - CITY
PAY DATE Aug-24-2018

	EMPLOYEE	CITY	TOTAL	
GRAND TOTAL NET PAY	769,551.64			
PLUS FED W/H	110,928.91			
ST W/H	40,247.81			
MED W/H	15,011.12	15,011.12	30,022.24	
PERS	74,974.53	114,620.47	189,595.00	CHECK TO P.E.R.S
TDMC (DEF PERS)	-74,649.40	74,649.40	.00	
TDMC (RFND PERS)	.00	.00	.00	
LIFE INSURANCE	.00	.00	.00	CHECK TO INS CO
DENTAL INSURANCE	.00	.00	.00	CHECK TO INS CO
HEALTH INSURANCE	73,069.70	212,103.88	285,173.58	CHECK TO INS CO
PTRS: ICMA	1,460.91	1,460.91	2,921.82	
PERS LTC INS	.00			
OTHER INSURANCE	3,773.64			
DEPENDENT CARE	192.30			
MEDICAL REIM.	2,406.69			
MWGOFF - POLIC				
D COMP - ICMA	34,142.34			
D COMP - PERS	9,090.81			
- IBWBN				
PAL				
59SURV - FIRE	80.60			
FLEX SVC CHARGE	1,359.00			
CREDIT UNION	100.00			
COFFEE FUND	162.50			
UNION DUES	12,533.45			
SURVIVOR BENEFITS	322.71			
UNITED FUND	48.00			
EDA DUES	177.50			
ONE TIME	3,694.11			
*GROSS WAGES	1,078,678.87	417,845.78	507,712.64	(-70,955.29 TTL ADJ + 74,649.40 DEF PERS)
PLUS CITY BENEFITS	417,845.78			
TOTAL TRANSFER	1,496,524.65			

THIS PAYROLL PAID Aug-24-2018

PERIOD ENDING Aug-17-2018



City Council Agenda Item

City Council Meeting Date: September 18, 2018

TO: Honorable Mayor and City Council Members

FROM: Mario Guerrero, Jr., Recreation Manager
m_guerrero@ci.lompoc.ca.us

SUBJECT: Adoption of Resolution No. 6215(18) to Establish a Policy for Sponsorship of Events Held at a City Park or Recreation Facility

Recommendation:

Staff recommends the City Council adopt Resolution No. 6215(18) (Attachment 1) establishing a policy for the Parks and Recreation Commission (Commission) to receive, review and approve sponsorships of events held at City of Lompoc (City) parks or recreation facilities in an amount not to exceed \$1,000 per event for each application period and to provide for a budget amendment of \$10,000 from 110NON-575010 – Non-Departmental - Community Event Support to 110REC-575010 – Parks and Recreation Commission – Community Event Support. Each sponsorship would be used only to pay fees the City would otherwise impose for the event.

Background/Discussion:

The Commission recommended to the City Council a Policy for City Sponsorship of Events Held at City Parks or Recreation Facilities (Policy) be adopted, which would direct the Commission to receive, review and approve sponsorships not to exceed \$1,000 per event, up to \$10,000 per fiscal year. At its September 4, 2018, meeting, after reviewing the Commission's recommendations and staff's comments, the City Council approved the Commission's recommendation and directed staff to prepare the attached resolution. (For more information concerning the background and discussion, please see the staff report of September 4, 2018 [Attachment 2].) The City Council also directed staff to return to the City Council for a review of that policy annually and to provide for proposed funding of the Policy during the 2019-2021 fiscal period in conjunction with the 2019-2021 Biennial Budget preparation process for consideration of funding.

Fiscal Impact:

The City Council adopted the 2017-19 Biennial Budget with \$131,000 approved for City sponsored Community events in account 110NON-575010 – Community Event Sponsorships. At the September 4, 2018 City Council meeting directed staff to reallocate \$10,000 of the \$131,000 from 110NON-575010 - Non-departmental - Community Event

Sponsorship account to 110REC-575010 - Parks and Recreation Commission – Community Events Sponsorship account for the 2018-19 fiscal year to provide resources to be distributed in accordance with the Policy. Resolution No. 6215(18) provides for the budget amendment transferring the \$10,000 from 110NON-575010 to 110REC-575010. For further information related to the fiscal impact, please refer to the Fiscal Impact section of the September 4, 2018 agenda items set forth in Attachment 2.

Conclusion:

The Policy would enable the Commission to provide \$1,000 maximum sponsorship per application period for events held at a City park or recreation facility following an application review process. That will reduce the impact of requests at or below the \$1,000 need that would normally be considered by the City Council at various times throughout the budget cycle.

Respectfully submitted,

Mario Guerrero, Jr., Recreation Manager

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Teresa Gallavan, Economic Development Director/Assistant City Manager

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager

Attachments: 1) Resolution No. 6215(18)
2) September 4, 2018 Staff Report

RESOLUTION NO. 6215(18)

**A Resolution of the City Council of the City of Lompoc,
County of Santa Barbara, State of California,
To Establish a Policy for City Sponsorship of Events
At City Parks or Recreation Facilities**

WHEREAS, at its meeting of September 4, 2018, the City Council of the City of Lompoc (City), heard the Parks and Recreation Commission's recommendations concerning establishing a policy for City sponsorship of events at City parks and recreation facilities; and

WHEREAS, the City Council determined it is in the City's best interests to provide sponsorship of events held at City parks and recreation facilities for persons and entities who apply for such sponsorship; and

WHEREAS, the City Council determined it is in the City's best interests for the Parks and Recreation Commission to receive applications for sponsorship and make determinations regarding those sponsorships, in accordance with the policy attached hereto as Exhibit A; and

WHEREAS, the City Council identified existing appropriations for City sponsorships to fund the sponsorships approved by the Parks and Recreation Commission in accordance with the policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Lompoc Parks and Recreation Commission Policy for City Sponsorship of Events Held at City Parks or Recreation Facilities (Policy) attached hereto and incorporated herein is hereby approved.

SECTION 2. The Parks and Recreation Commission secretary or assigned City staff person is hereby directed to submit the Policy annually for the City Council to review, revise, affirm or rescind.

SECTION 3. A budget amendment is approved reducing appropriations in account 110NON-575010 – Non-Departmental Community Event Support by \$10,000 and increasing appropriations in account 110REC-575010 – Parks and Recreation Commission – Community Event Support by \$10,000 for the 2018-19 fiscal year.

SECTION 4. Additional requests for funding of the Policy beyond June 30, 2019 shall be made in conjunction with the City's 2019-2021 biennial budget preparation process. No additional funding for the 2019-2021 fiscal cycle is assured in this process and is subject

to City Council adoption of appropriations for the Program with the adoption of the 2019-2021 biennial budget as a comprehensive package.

SECTION 5. Effective Date. This Resolution is effective on the day of its adoption. The budget amendment is effective for the fiscal year budget cycle ending June 30, 2019.

The foregoing Resolution was proposed by Council Member _____, seconded by Council Member _____, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on September 18, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

Bob Lingl, Mayor
City of Lompoc

ATTEST:

Stacey Haddon, City Clerk
City of Lompoc

Attachment:

Exhibit A: Lompoc Parks and Recreation Commission Policy for City Sponsorship of Events Held at City Parks or Recreation Facilities



LOMPOC PARKS AND RECREATION COMMISSION POLICY FOR CITY SPONSORSHIP OF EVENTS HELD AT CITY PARKS OR RECREATION FACILITIES

Purpose

Subject to the provisions set forth below, the Lompoc Parks and Recreation Commission (Commission) has authority to consider and grant requests for the City of Lompoc (City) to sponsor organizations, non-profits or individuals seeking to conduct events at City parks or recreation facilities.

The money provided through a sponsorship shall only be used to offset fees the City would otherwise impose for the event.

This policy will be reviewed annually by the Council.

Criteria for Consideration

- Events may provide economic benefit to the City (*i.e.* event brings visitors to Lompoc);
- Events can be one day or multiple continuous days;
- Events may be fundraisers;
- Event organizers must meet all rules and regulations required to have an event at a City Parks or Recreation Facility;
- Event budget demonstrates a need for sponsorship.

Ineligible Events

- Political or religious events; and
- Events not held at a City recreation facility or park.

Sponsorship Level

- For each application period described below, each event organizer may be awarded up to a maximum of \$1,000 to cover City-related fees (such as, but not limited to, facility rental fee, City permit fees, solid waste fees and electrical pedestals).

Application Periods

Events held **February – July**

- Application deadline – By 3:00 p.m. of the last Wednesday in November of each year.

- Special meeting in December – Applicants will be notified of time to meet with the Commission.
- January’s regular Commission meeting – sponsorships will be announced.

Events held **August – January**

- Application deadline – By 3:00 p.m. of the last Wednesday in May of each year.
- Special Meeting in June – Applicants will be notified of time to meet with the Commission.
- July’s regular Commission meeting – sponsorships will be announced.

Application Process and Procedure

Applicants providing the request must:

- Submit a written request to the Recreation Division with the special event application.
- Applicant may submit an urgency request if out of the required submission dates (must be at least 45 days prior to event date), and include the reasons for the urgency.

Upon receipt of Request, Recreation Division Staff will:

- Review the request and the process with the applicant.
- Review the request with Parks and/or Recreation Staff.
- Submit request to the Commission for consideration.
- Upon approval, a contract between the applicant and the City will be finalized with the conditions of use.
- If the request is declined by the Commission, then the applicant will have the right to appeal that denial to the City Council. (Commission approvals of a request cannot be appealed to the City Council, except by a majority of the City Council.)

Obligation of Sponsorship

- If awarded City sponsorship, then the event organizer will list the City as a sponsor on their event on flyers/posters, and other forms of event advertisement.



City Council Agenda Item

City Council Meeting Date: September 4, 2018

TO: Honorable Mayor and City Council Members

FROM: Mario Guerrero, Jr., Recreation Manager
m_guerrero@ci.lompoc.ca.us

SUBJECT: Direction Regarding Request from the Parks and Recreation Commission to Consider a Policy for Sponsorship of Events Held at a City Park or Recreation Facility

Recommendation:

Staff and the Parks and Recreation Commission (Commission) recommend the City Council direct staff to prepare a resolution approving a Policy for the Commission to approve sponsorships of events held at City of Lompoc (City) parks or recreation facilities in an amount not to exceed \$1,000 per event and \$10,000 per fiscal year. Each sponsorship would only be used to offset fees the City would otherwise impose for the event.

Background:

The City Council has the authority to appropriate the use of City resources and primarily applies the authority with the adoption of the City's biennial budget. The City Council has authorized sponsorship of certain specific named City related events with the adoption of the current biennial budget. The City Council-authorized appropriations, depending on the event, includes paying the fees the event would otherwise incur and reimbursement to City programs for the costs of supporting the event. Such costs may include staff time for traffic control, solid waste collection services, electrical energy deliveries, permit costs, and other direct costs related to the event.

The City Council approves the operational expenses of the Commission as part of the City's biennial budget. The Commission does not have authority to approve expenditures of City-budgeted appropriations beyond the operational expenses of the Commission.

Lompoc Municipal Code Subdivision 2.52.020 General Functions regarding the Parks and Recreation Commission states:

- A. The Parks and Recreation Commission has the following powers and duties:
1. The power and authority to hold public hearings and meetings to gather public comment for the purpose of obtaining facts and data concerning programs of community parks and recreation.

September 4, 2018

Lompoc Parks and Recreation Commission Sponsorship Policy

Page 2

2. The City Council may by resolution or amendment of this code, grant to the Commission such additional powers and duties as seem expedient and necessary to carry out the purpose of this Chapter.
3. The Commission shall be advisory to the City Council on the subject of the City parks and community recreation concerning the organization, management, promotion and conduct of programs for community recreation and for the development and maintenance of parks.

At the Commission joint meeting with the City Council on February 6, 2018, Council Member Vega suggested the creation of a policy to award sponsorship for events as such a process would allow City sponsorship approval to be awarded through the Commission.

On April 10, 2018, the Commission appointed an Ad-Hoc Committee consisting of Commission Chair Pat Brady and Commissioner Steve Bridge to create a sponsorship policy. The Ad-Hoc Committee met several times to create a draft policy (attached).

June 12, 2018, the Ad-Hoc Committee proposed a Commission Policy for Sponsorship of events held at a City park or recreation facility. The recommendation was approved with a 4-0 vote.

Discussion:

The policy provides a customer-friendly policy to allow event organizers the ability to request City sponsorship for their events, which must be held at a City park or recreation facility. Sponsorship would reimburse the City for City permit and fee costs only and would not cover direct event expenses, which would continue to be a responsibility of the event organizers.

Fiscal Impact:

The Commission is requesting the transfer of existing appropriations for City sponsorships from account 110NON-575010 – Community Event Sponsorships to a new program. The proposed policy would not apply uniformly to all events if an event uses City facilities other than park or recreational facilities. Event organizers for such events would be unable to participate in the proposed expanded policy and would have to request City sponsorship from the City Council.

An alternate to the Commission requesting direct appropriation authority for the requested recommendation could be to retain the existing appropriations for sponsorships, but provide a transfer of the uncommitted appropriation of Community Event Sponsorships to any one of the following: the Recreation Division, the Parks Division, City Administration, Community Development, or another part of the City. The assigned Division would then have the authority to expend the funds for activities in City recreation and park facilities. The proposed resolution could then provide a mechanism within the existing functions and duties of the Commission to affirm or deny the City Division's recommended expenditure for sponsorship of events wholly within Recreation or Park

facilities of up to \$1,000 per event for up to 10 events per year. If approved by resolution, then the remaining 2018-19 Fiscal Year budget could be amended and a proposal could be included for consideration in the upcoming Biennial Budget Fiscal Years 2019-21. That functionality could be expanded to include other requested sponsorships beyond those wholly within a Recreation or Park facility up to a certain dollar threshold that are not already represented in an approved budget and brought to the City during a budget cycle. The Finance Division does not recommend the allocation of Biennial Budget Fiscal Years 2019-21 outside and prior to the City-wide budget preparation process that will begin in the next few months. Funding of programs prior to knowing the City's financial resources available for the 2019-21 period could be in jeopardy if resources are less than expected or statutory obligations are greater than anticipated.

Conclusion:

A Lompoc Parks and Recreation Commission Sponsorship Policy would enable the Commission to provide \$1,000 maximum sponsorship for events held at a City park or recreation facility following an application review process. That will reduce the impact of requests at or below the \$1,000 need that would normally be considered by the City Council at various times throughout the budget cycle. That policy would allow for annual planning of the sponsorship amount that the City can budget for during the biennial budget preparation process. That policy would be added to the provisions of the Handbook for Commission, Committee, and Board Members, which would be approved by adoption of a resolution.

Respectfully submitted,

Mario Guerrero, Jr., Recreation Manager

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Teresa Gallavan, Economic Development Director/Assistant City Manager

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager

Attachment: Sponsorship Policy



City Council Agenda Item

City Council Meeting Date: September 18, 2018

TO: Jim Throop, City Manager

FROM: Susan Zavolta, Senior Administrative Analyst
s_zavolta@ci.lompoc.ca.us

SUBJECT: Approval of Cost Share for Participation in the Groundwater Sustainability Agency of the Western Management Area of the Santa Ynez River Valley Groundwater Basin; Adoption of Conflict of Interest Code

Recommendation:

Staff recommends the City Council:

- 1) Direct the City's Representative to the Groundwater Sustainability Agency for the Western Management Area of the Santa Ynez River Valley Groundwater Basin (Agency) to approve a 25% cost share for participation in the Agency; and
- 2) Recommend the Agency adopt the Conflict of Interest Code (Attachment 1).

Background:

On December 6, 2016, the City Council adopted Resolution No. 6083(16) to form the Agency. At that time, the City Council also authorized the City Manager to sign a Memorandum of Agreement (MOA) for the formation of the Agency (Attachment 2). The purpose of the Agency is to develop and implement a Groundwater Sustainability Plan (Groundwater Plan) for the Western Management Area. The Groundwater Plan must be submitted to the California Department of Water Resources (DWR) by January 31, 2022.

The members of the Agency include the City of Lompoc (City), the Santa Ynez River Water Conservation District (Santa Ynez), the Mission Hills Community Services District (Mission Hills), and Vandenberg Village Community Services District (Vandenberg Village). The Santa Barbara County Water Agency is also a party to the MOA; however, it is not a voting member, and does not have any financial responsibility to participate in the Agency.

On February 2, 2017, pursuant to Subdivision 10723.8(a) of the California Water Code, the Agency gave notice to DWR of its formation. Section 4 of the MOA provides the

September 18, 2018

Approval of City Cost Share and Conflict of Interest Adoption

Page 2 of 5

requirements for formation and duties of an Agency Committee (GSA Committee), which is the Agency's governing body. Section 6 of the MOA sets forth the cost share requirements of the Agency's members.

Additionally, water management agencies are required to adopt a Conflict of Interest Code within six months of their first meeting.

Discussion:

GSA Committee and Cost Share Plan

Section 4.a. of the MOA sets out requirements for a GSA Committee. Voting is weighted as follows: Santa Ynez has four votes, the City has two votes, and Vandenberg Village and Mission Hills each have one vote. The Agency is represented by an appointed person or persons from the respective members. On March 20, 2018, the City appointed a representative and alternate representative to the GSA Committee.

Section 6 of the MOA requires all parties to the MOA to bear the costs with respect to activities under the MOA, concerning participation on the GSA Committee, and related matters. Examples of those costs are: retention of consultants to assist with development of the Groundwater Plan, preparation of related studies, which are approved by the GSA Committee, and implementation of the Groundwater Plan.

The GSA Committee held their first meeting on June 7, 2018. The appointed members voted to approve the cost share plan of 50% for Santa Ynez, 25% for the City, and 12.5% each for Mission Hills and Vandenberg Village. The percentages are based on the proportionate share of votes for each member. At this time, staff is recommending City Council approve the cost share plan decision. The City Council previously approved \$75,000 per fiscal year (FY) in the Biennial Budget FYs 2017-2019 to support the initial activities of the Agency, appropriated in account 751WSS-533130, Water Supply Source, Professional Services Engineering.

Costs for Preparation of the Groundwater Plan (Plan)

On May 7, 2018, Santa Ynez was awarded a \$1,000,000 grant from the Sustainable Groundwater Planning Grant Program managed by DWR for preparation of three groundwater plans in the three management areas within the Basin. Those areas include the Western Management Area, the Central Management Area, and the Eastern Management Area. An agreement will be required between the three Management Areas to share the grant, with a goal of each area receiving approximately one-third of the total grant funds. The grant agreement requires each Management Area to submit invoices for reimbursement of expenses. As the awardee, Santa Ynez is the primary reporting agency to DWR for grant activities.

Staff from Santa Ynez, Mission Hills, and Vandenberg Village reviewed preliminary estimates from several firms for development of the Agency's Groundwater Plan. The

September 18, 2018

Approval of City Cost Share and Conflict of Interest Adoption

Page 3 of 5

average cost of the preliminary estimates for the Groundwater Plan was approximately \$1,072,000. It is expected the development of the Plan will take three years to complete. Pursuant to the proposed MOA cost share plan, Santa Ynez would pay approximately \$536,000 (50% cost share) or \$179,000 per year for three years; the City would pay \$268,000 (25% cost share) or approximately \$90,000 per year for three years; Mission Hills and Vandenberg Village would each pay \$134,000 (12.5% cost share) or approximately \$45,000 per year for three years. The reimbursement from the \$1,000,000 grant from DWR will be proportionately allocated to each participating agency, resulting in an estimated net cost to the City of approximately \$185,000 after grant reimbursements are received from DWR by the Agency. A Request for Proposal (RFP) for preparation of the Plan was sent to five qualified firms on August 27, 2018. Through a competitive bidding process, Agency representatives will choose the most qualified firm to complete the work. This may result in further adjustment in the overall estimated cost to prepare the Groundwater Plan. The RFP will be closed on September 24, 2018, and includes a requirement the Plan be compliant with the Sustainable Groundwater Management Act.

Conflict of Interest Code

The Conflict of Interest Code was properly noticed by Santa Ynez on August 6, 2018, and distributed to those affected by it. The notice period ends on September 20, 2018. The City Attorney reviewed the proposed Conflict of Interest Code (Attachment 1) and, although he made some non-substantive clarifying comments not included by the Agency, determined it still meets the minimum State legal requirements. However, the City Attorney does not represent the Agency and, therefore, is not providing legal advice to the Agency.

Fiscal Impact:

The City is a member of the Agency due to its operation of a Water Utility for the benefit of customers; primarily residents within the City. The Water Utility is an enterprise activity with funding for Utility operations provided from rates and charges to customers based on water consumption. The City's General Fund, while a customer of the Water Utility, is not a party to the MOA, and all costs related to the Agency are paid for by the City's Water Utility.

Section 6 of the MOA outlines the City's Water Utility responsibility for the share of Agency costs. While the share is known, the Agency is in the process of adopting a budget for FY 2018-19. Once adopted, the City's share of actual costs can be better projected. It is anticipated the \$75,000 per year adopted by the City as part of the Biennial Budget FYs 2017-19, appropriating funds in account 751WSS-533130, Water Supply Source, Professional Services Engineering, should be adequate for the City's proportionate share of the Agency during the 2017-19 fiscal period.

The preparation of the Groundwater Plan for the Agency will require the City to pay 25% of the costs to prepare the Groundwater Plan and related approved studies. The City

Council previously approved \$150,000 in the Water Utility budget in account number 751WSS-533130 for Agency costs, including the Groundwater Plan.

To date, the City has paid \$4,000 related to the costs to obtain the DWR grant for the Western Management Area Plan. The \$4,000 is not eligible for reimbursement as part of the DWR grant. City staff anticipates an additional estimated \$122,000 may be required for the City's 25% cost share (\$268,000) for the development of the Groundwater Plan through FY 2021-22. The additional appropriations likely will not be needed until the FYs 2019-2021 and can be included in the upcoming biennial budget preparation process.

As mentioned above, the City will be reimbursed from the DWR grant for its proportional share of Groundwater Plan costs. It is anticipated that the Western Management Area, which includes the City, Santa Ynez, Mission Hills, and Vandenberg Village will receive approximately one third of the \$1,000,000 grant. In the event the overall Plan costs exceed approximately \$1,072,000, the City's share of the overall Plan costs in excess of that amount is anticipated to be the same 25% share as for other allocated Agency costs.

Also mentioned above, no General Fund resources are obligated by the City's participation in the Agency. The City's Water Utility is obligated for the City's proportionate share of Agency costs.

Conclusion:

Approval of the cost sharing agreement for the City's participation in the Agency is needed. In addition, adoption of the Agency's Conflict of Interest Code is required by the California Water Code within six months of an agency's first meeting (or by December 7, 2018).

Respectfully submitted,

Susan Zavolta, Senior Administrative Analyst

APPROVAL FOR SUBMITTAL TO THE CITY MANAGER:

Tikan Singh, Acting Utility Director

APPROVAL FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager

- Attachments
- 1) Conflict of Interest Code
 - 2) Memorandum of Agreement for the WMA GSA in the Santa Ynez River Valley Groundwater Basin

**GROUNDWATER SUSTAINABILITY AGENCY FOR THE
WESTERN MANAGEMENT AREA IN THE SANTA YNEZ RIVER
GROUNDWATER BASIN
CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin (WMA).

Designated employees may file their statements online which will be submitted to the County Clerk, Recorder and Assessor. Statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

Designated employees who file using a paper Form 700 shall file with the WMA. Upon receipt of the statement filed by a designated employee other than General Counsel and Consultants, a copy shall be retained with the WMA and the original shall be forwarded to the County Clerk, Recorder and Assessor. Statements filed by the General Counsel and Consultants shall be retained by the WMA. Paper statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

**APPENDIX
DESIGNATED POSITIONS AND
DISCLOSURE CATEGORIES**

<u>I. Designated Position</u>	<u>Assigned Disclosure Category</u>
Board of Directors	1, 2, 3
Secretary/Treasurer	1, 2, 3
Groundwater Sustainability Agency Coordinator	1, 2, 3
Groundwater Sustainability Agency Staff	1, 2, 3
General Counsel	1, 2, 3
Consultants/New Positions	*

*Consultants/New positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Groundwater Sustainability Agency (GSA) Coordinator may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The GSA Coordinator’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Gov. Code Section 81008).

Note: The position of General Counsel is filled by outside consultants who serve in a staff capacity.

II. Disclosure Categories:

Category 1

A designated employee in this category must report all investments and business positions in business entities and sources of income, including receipt of gifts, loans, and travel payments, from any source that provides leased facilities, services, supplies, materials or equipment of the type utilized by the WMA.

Category 2

A designated employee in this category must report all interests in real property located in whole or in part within the boundaries of the WMA or within two miles of the WMA boundaries, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Category 3

A designated employee in this category must report all investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from entities that have filed a claim, or have a claim pending against the WMA.

**MEMORANDUM OF AGREEMENT
FOR FORMATION OF A GROUNDWATER SUSTAINABILITY AGENCY FOR THE
WESTERN MANAGEMENT AREA
IN THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN UNDER THE
SUSTAINABLE GROUNDWATER MANAGEMENT ACT**

THIS MEMORANDUM OF AGREEMENT (MOA) is made and effective as of January 11, 2017, by and between the Parties executing the MOA below, each a “Party” and collectively the “Parties,” with reference to the following facts:

A. In 2014, the State of California enacted the Sustainable Groundwater Management Act (Water Code Sections 10720 et seq.), referred to in this MOA as the “SGMA” or “Act,” as subsequently amended, pursuant to which certain public agencies may become a “Groundwater Sustainability Agency” (GSA) and adopt a “Groundwater Sustainability Plan” (GSP) in order to manage and regulate groundwater in underlying groundwater basins. The Act defines “basin” as a basin or sub-basin identified and defined in California Department of Water Resources (DWR) Bulletin 118. Each Party is a public agency located within the Santa Ynez River Valley Groundwater Basin (Bulletin 118, Basin No. 3-15, “Basin”) and is qualified to become a GSA and adopt a GSP under the Act for all or a portion of the Basin.

B. Bulletin 118 describes the Basin in three portions: eastern, central, and western. The western portion consists of the Lompoc Plain, Lompoc Terrace, and Lompoc Uplands; the central portion is the Buellton Uplands, and the eastern portion is the Santa Ynez Uplands. For purposes of administering its groundwater usage program and other water management functions, the Santa Ynez River Water Conservation District (District) also generally recognizes these hydrogeologic units. For the purpose of implementing SGMA, each portion of the Basin as described by DWR and recognized by the District, is designated as a corresponding groundwater “Management Area” as defined by the Act.

C. The Parties are the agencies qualified to be a GSA under the Act for the Western Management Area (WMA) of the Basin. The map attached hereto as Exhibit A designates the boundaries of the three Management Areas of the Basin.

D. A separate GSA for each Management Area is the most efficient approach to implement SGMA in the Basin. The three GSAs will be managed by an Intra-Basin Coordination Agreement, with the District as the point of contact with DWR, pursuant to §10727.6 of the Act and California Code of Regulations, Title 23, §357.4. On May 23, 2016, the Parties, along with the other agencies qualified to be a GSA within the Basin, entered into a memorandum of understanding for implementing SGMA which recognized the three Management Areas corresponding to DWR’s three portions of the Basin and outlined the process for formation of GSAs and development of GSPs for the Basin. These three Management Areas cover the entire Basin that is subject to SGMA. Attached as Exhibit B is a chart of the anticipated organization of the three GSAs.

E. The Parties wish to provide a framework to form a GSA and to implement SGMA in the WMA, such that the implementation is through local control and management and is implemented effectively, efficiently, fairly and at a reasonable cost.

THEREFORE, in consideration of the mutual promises set forth below and to implement the goals described above, the Parties agree as follows:

1. Formation of the WMA GSA. The purpose of this MOA is to form a GSA for the WMA prior to June 30, 2017, and to facilitate a cooperative and ongoing working relationship between the Parties that will allow them to explore, study, evaluate, develop and implement mutually beneficial approaches and strategies for development of a GSP for the WMA. By execution of this MOA, the Parties collectively determine and elect to be the GSA for the Western Management Area of the Basin. It is presumed the WMA GSA will be the sole GSA for this portion of the Basin.

2. Organization of the WMA. The District covers approximately 64 percent of the WMA comprising the Lompoc Plain, Lompoc Terrace and Lompoc Uplands (including the Santa Rita Valley). This area includes the City of Lompoc, the communities of Vandenberg Village and Mission Hills, the Lompoc Federal Correctional Complex (Lompoc FCC) and portions of Vandenberg Air Force Base (VAFB). VAFB covers the majority of the remaining WMA outside the District (approximately the remaining 35 percent of the WMA). As Federal entities, VAFB and Lompoc FCC are not required to be subject to SGMA. The Santa Barbara County Water Agency (“County Water Agency”) covers approximately 1 percent of the WMA area not within the District, VAFB and Lompoc FCC. The City of Lompoc, the District, Vandenberg Village Community Services District (VVCSD), Mission Hills Community Services District (MHCS D) and the County Water Agency represent all of the public agencies (as defined by the Act) that are eligible to form a GSA in the WMA. The formation of the WMA GSA is supported by the following:

- a. The District has augmented the groundwater supply for the WMA through water rights releases under SWRCB Order 89-18 and preceding SWRCB orders since 1953.
- b. The District has monitored groundwater production and groundwater storage in the Basin, including the WMA since 1979.
- c. The District, City of Lompoc, VVCSD, and MHCS D have a history of collaboration on projects that benefit groundwater use and management in the WMA. These include: 1) comprehensive studies of supplemental winter groundwater recharge from the river; 2) interconnections between the entities’ water systems for operational flexibility and increased system reliability; and 3) comprehensive U.S. Geological Survey hydrogeologic studies of the WMA in the late 1980s through the early 1990s and ongoing monitoring of groundwater levels and groundwater quality.
- d. VAFB will not participate in the GSA in accordance with a Department of Defense policy decision applicable to all military installations in California. Similarly, the Lompoc FCC is not planning to participate either.
- e. Areas within the WMA represented by the County Water Agency have “de minimis” groundwater production, if any, and constitute a trivial percentage of the total Management Area. Therefore, the County Water Agency will not be a voting member of the WMA GSA Committee nor will it have any financial responsibility for funding the GSA or GSP activities for the WMA, except for the cost of its staff participation in meetings.
- f. In consideration of the interests of all groundwater users in the WMA GSA, the Santa Barbara County Planning and Development Department, VAFB, Lompoc FCC, State Lands Commission and members of the agricultural community will

be invited to participate in the WMA Advisory Committee to be established by the WMA GSA.

3. Development of the GSP. A separate GSP will be developed for each of the three Management Areas. The Intra-Basin Coordination Agreement will be incorporated into each GSP, as provided for in Section §10727.6 of the Act. The District will coordinate efforts of the Parties and be the point of contact with DWR, as defined by the Act, to meet and cooperatively develop the GSP for the WMA. In developing the GSP the GSA shall consider all beneficial uses and users of groundwater in the WMA, including the interests listed in Section §10723.2 of the Act.

4. GSA Governing Body. There is hereby established a GSA Committee for the WMA which shall be subject to the following:

- a. Voting will be weighted. The District shall have four votes, the City of Lompoc shall have two votes, and VVCSD and MHCSD shall each have one vote. The GSA will be represented by an appointed person or persons from their respective entities. The County Water Agency will be a non-voting member of the GSA. The County Water Agency will be represented by a person or persons as appointed by the County Water Agency Board of Directors.
- b. The GSA Committee may adopt resolutions, bylaws and policies to provide further details for conducting its affairs consistent with this MOA and applicable law and amend same from time to time. Meetings of the GSA Committee shall be called, noticed and conducted subject to the provisions of the Ralph M. Brown Act (Govt. Code sections 54950 et seq.).
- c. A quorum to transact business shall be a simple majority of voting members. All proposed actions or resolutions must pass by a simple majority vote (presently at least 5 votes needed), provided however, actions or resolutions to adopt budgets or any type of fee/charge, or to approve the GSP, must pass by a 75 percent vote (presently at least 6 votes needed).
- d. The composition, voting procedures, and powers of the GSA Committee and whether the GSA Committee should be replaced by a joint powers authority to implement the GSP, shall be reviewed and reaffirmed or modified as part of the process to adopt a GSP, which is due no later than January 30, 2022.

5. Powers of GSA. The GSA Committee shall have all powers that a GSA is authorized to exercise as provided by the Act, including developing a GSP consistent with the Act and DWR's regulations and imposing fees to fund GSA and GSP activities. The GSA Committee shall proceed in a timely fashion to develop a GSP for the WMA, and consider the interests of all beneficial users of groundwater within the WMA as prescribed by Section §10723.2 of the Act, as well as the requirements set forth in the Intra-Basin Coordination Agreement.

6. Costs. All Parties shall bear the costs incurred with respect to activities under this MOA to participate on the GSA Committee and its proceedings and related matters. Costs incurred to retain consultants to assist with development of the GSP and perform related studies as approved by the GSA Committee, and to implement the GSP, shall be shared by the voting parties as agreed to by the voting Parties. The Parties may consider levying a charge pursuant to the Act. There are several vehicles to capture costs for implementing the SGMA pursuant to §10730 et seq. of the Act. The County Water Agency, as a non-voting member, is only responsible for its own costs to attend

and participate on the GSA Committee and is not responsible for any other costs contemplated in this MOA or related to the WMA GSA or GSP.

7. Staff. Each Party shall designate a principal contact person, if other than the designated GSA Committee member, and other appropriate staff members and consultants to participate on such Party's behalf in activities undertaken pursuant to this MOA. The District shall be responsible for meetings and other activities under this MOA with the GSA Committee and principal contact persons for the other Parties, and shall be the point of contact with DWR. Informal staff meetings may occur as needed.

8. Ongoing Cooperation. The Parties acknowledge that activities under this MOA will require the frequent interaction between them in order to pursue opportunities and resolve issues that arise. The Parties shall work cooperatively and in good faith. The goal of the Parties shall be to preserve flexibility with respect to the implementation of the Act and consistency with the other GSAs in the Basin, as per the Intra-Basin Coordinating Agreement.

9. Notices. Any formal notice or other formal communication given under the terms of this MOA shall be in writing and shall be given personally, by facsimile, by electronic mail (email), or by certified mail, postage prepaid and return receipt requested. Any notice shall be delivered or addressed to the Parties at the addressees' facsimile numbers or email addresses set forth below under each signature and at such other address, facsimile number or email address as shall be designated by notice in writing in accordance with the terms of this MOA. The date of receipt of the notice shall be the date of actual personal service, confirmed facsimile transmission or email, or three days after the postmark on certified mail.

10. Entire Agreement/Amendments/Counterparts. This MOA incorporates the entire and exclusive agreement of the Parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related thereto. This MOA may be amended only in a writing executed by all of the voting Parties. This MOA may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11. Termination/Withdrawal. This MOA shall remain in effect unless terminated by the unanimous consent of the voting Parties. Upon 60 days written notice, any of the Parties may withdraw from this MOA and the MOA shall remain in effect for the remaining Parties. A withdrawing voting Party shall be liable for expenses incurred through the effective date of the withdrawal and for its share of any contractual obligations incurred by the WMA GSA while the withdrawing voting Party was a party to this Agreement.

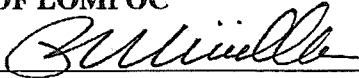
12. Assignment. No rights or duties of any of the Parties under this MOA may be assigned or delegated without the express prior written consent of all of the other Parties, and any attempt to assign or delegate such rights or duties without such written consent shall be null and void.

13. Indemnification. In lieu of and notwithstanding any provision of law, including, but not limited to, California Government Code § 895 *et seq.*, the Parties agree to indemnify and hold harmless the County Water Agency and its officers, officials, employees, agents and volunteers from and against any and all claims, actions, losses, damages, judgments, and/or liabilities arising out of this MOA from any cause whatsoever, including the acts, errors or omission of any person or entity and for any costs or expenses (including but not limited to attorneys' fees) incurred by the

County Water Agency on account of any claim except where such indemnification is caused by the sole negligence or willful misconduct of the County Water Agency.

IN WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

CITY OF LOMPOC

By: 

Address: Patrick Wiemiller
100 Civic Center Plaza, Lompoc, CA 93436

Email p_wiemiller@ci.lompoc.ca.us

Facsimile 805-736-5347

MISSION HILLS COMMUNITY SERVICES DISTRICT

By: _____

Address: _____

Email _____

Facsimile _____

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

By: _____

Address: _____

Email _____

Facsimile _____

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____

Address: _____

Email _____

Facsimile _____

SANTA BARBARA COUNTY WATER AGENCY

By: (Signature on following page)

Address: _____

Email _____

Facsimile _____

IN WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

CITY OF LOMPOC

By: _____
Address: _____

Email _____
Facsimile _____

MISSION HILLS COMMUNITY SERVICES DISTRICT

By: Michael W. Tuley 12/17/2006
Address: 1550 E. Burton West Blvd.
Lompoc, CA 93436
Email mtuley@mhcsd.org
Facsimile (805) 733-4188

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

By: _____
Address: _____

Email _____
Facsimile _____

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____
Address: _____

Email _____
Facsimile _____

SANTA BARBARA COUNTY WATER AGENCY

By: (Signature on following page)
Address: _____

Email _____
Facsimile _____

IN WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

CITY OF LOMPOC

By: _____

Address: _____

Email _____

Facsimile _____

MISSION HILLS COMMUNITY SERVICES DISTRICT

By: _____

Address: _____

Email _____

Facsimile _____

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

By: Robert J. Wyckoff

Address: 3757 Constellation Road
Lompoc, CA 93436

Email jbarget@vvcasd.org

Facsimile (805) 733-2109

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____

Address: _____

Email _____

Facsimile _____

SANTA BARBARA COUNTY WATER AGENCY

By: (Signature on following page)

Address: _____

Email _____

Facsimile _____

IN WITNESS WHEREOF, the Parties have executed this MOA as of the date first above written.

CITY OF LOMPOC

By: _____
Address: _____
Email _____
Facsimile _____

MISSION HILLS COMMUNITY SERVICES DISTRICT

By: _____
Address: _____
Email _____
Facsimile _____

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

By: _____
Address: _____
Email _____
Facsimile _____

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT


By: Bruce A. Wales
Address: SYRWCD
3669 SABUNTO ST. SUITE 106, SANTA YNEZ, CA 93460
Email bwales@syrwcd.com
Facsimile 805-693-1156

SANTA BARBARA COUNTY WATER AGENCY

By: (Signature on following page)
Address: _____
Email _____
Facsimile _____

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board, Ex Officio Clerk of the
Santa Barbara County Water Agency

By: 
Deputy Clerk

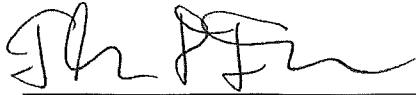
**SANTA BARBARA COUNTY WATER
AGENCY:**

By: 
Chair, Board of Directors

Date:


RECOMMENDED FOR APPROVAL:

Santa Barbara County Water Agency

By: 
Department Head

APPROVED AS TO FORM:

Risk Management

By: 
Risk Management

APPROVED AS TO FORM:

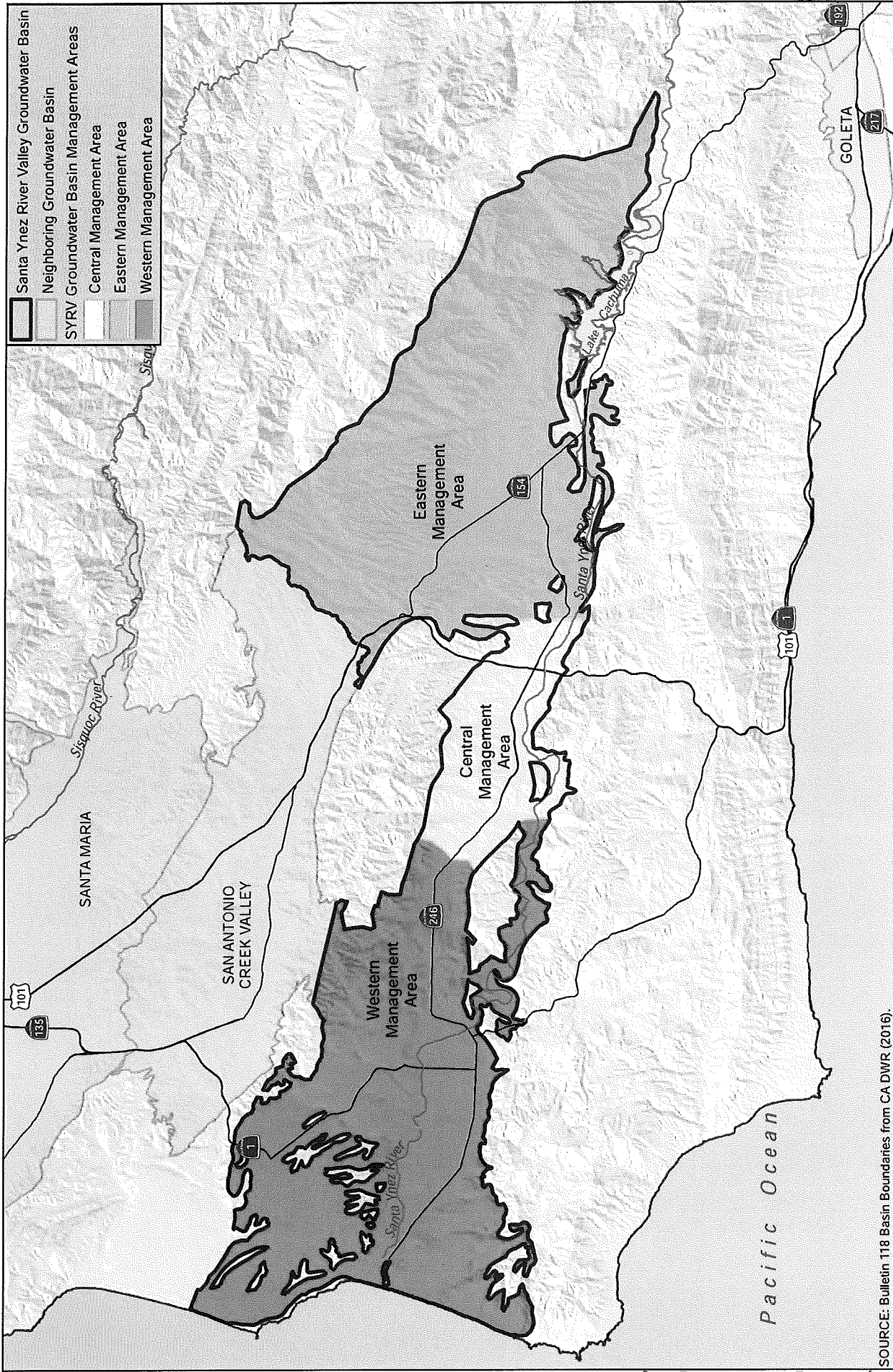
Michael C. Ghizzoni
County Counsel

By: 
Deputy County Counsel

**APPROVED AS TO ACCOUNTING
FORM:**

Theodore A. Fallati, CPA
Auditor-Controller

By: 
Deputy



- Santa Ynez River Valley Groundwater Basin
- Neighboring Groundwater Basin
- SYRV Groundwater Basin Management Areas
- Central Management Area
- Eastern Management Area
- Western Management Area

**SANTA YNEZ RIVER VALLEY GROUNDWATER
BASIN MANAGEMENT AREAS**

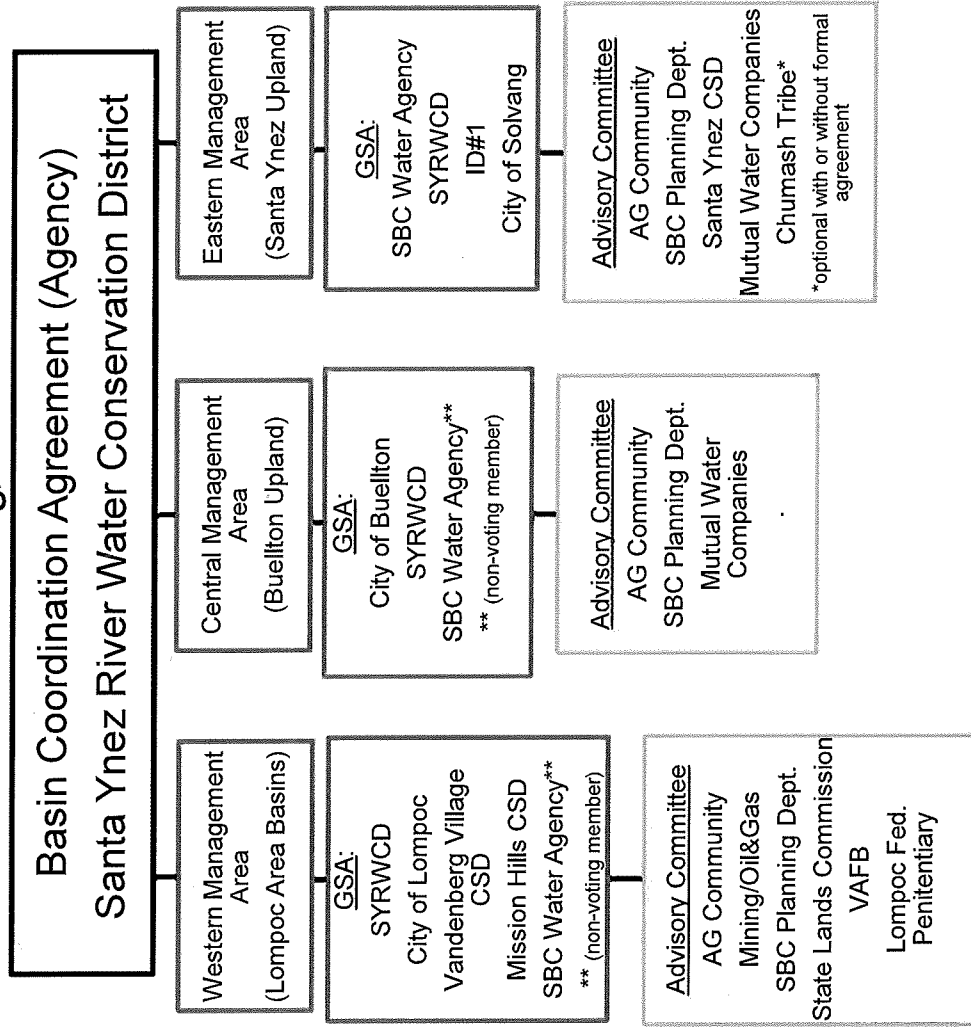
SOURCE: Bulletin 118 Basin Boundaries from CA DWR (2016).

Santa Ynez River Valley
Groundwater Basin GSA Formation
Santa Barbara County, California
Santa Ynez River Water Conservation District

6 3 0 6
Miles

JANUARY 2017
FIGURE 1

EXHIBIT B
Santa Ynez River Valley Basin
GSA Organization





City Council Agenda Item

City Council Meeting Date: September 18, 2018

TO: Honorable Mayor and City Council

FROM: Joseph W. Pannone, City Attorney
jpannone@awattorneys.com

SUBJECT: Introduction of Ordinance No. 1652(18) to Repeal Lompoc Municipal Code Section 10.28.140 Relating to Time Limits for Street and Sidewalk Vendors

Recommendation:

Staff recommends the City Council introduce, for first reading by title only with further reading waived, Ordinance No. 1652(18) (Attachment 1), which would repeal the time limitations on street and sidewalk vendors imposed by Lompoc Municipal Code (LMC) section 10.28.140.

Background/Discussion:

The City of Lompoc (City) is currently processing a complete zoning code update. As part of that process, which started in 2015, the City Council and Planning Commission will be reviewing the City's restrictions on street and sidewalk vendors. Recently, the City received a letter from the Institute for Justice claiming LMC section 10.28.140 is invalid due to the California Vehicle Code and constitutional provisions (Attachment 2).

LMC section 10.28.140 states:

Except as otherwise provided in this Chapter, no person shall stand or park any vehicle, wagon, or pushcart from which goods, wares, merchandise, fruits, vegetables, or foodstuffs are sold, displayed, solicited or offered for sale or bartered or exchanged, or any lunch wagon or eating cart or vehicle, on any portion of any street within the City, except that such vehicles, wagons, or pushcarts may stand or park only at the request of a bona fide purchaser for a period of time not to exceed ten minutes at any one place. The provisions of this Section shall not apply to persons delivering such articles upon order of, or by agreement with, a customer from a store or other fixed place of business or distribution.

Based on the foregoing, the City Council is being requested to repeal Section 10.28.140 during the pendency of the City's efforts to update its zoning code.

LMC section 10.28.150 requires each street or sidewalk vendor to obtain a permit from the City's Traffic Engineer prior to commencing any such business and comply with that permit. That section will still be effective and enforced during the pendency of the update of the zoning code.

Fiscal Impact:

There does not appear to be any significant fiscal impact due to the proposed repeal of Section 10.28.140. However, the City may receive some additional sales tax and business tax revenues, which are General Fund resources, from vendors who may choose to operate a street or sidewalk vending business.

Conclusion:

In recognition of the City's intent to revise its street and sidewalk vending requirements as part of the ongoing zoning code update, and to avoid litigation during the pendency of that update, the City Attorney recommends the City Council introduce Ordinance No. 1652(18), by reading its title only and waiving further reading.

Respectfully submitted,

Joseph W. Pannone, City Attorney

Attachments: 1) Ordinance No. 1652(18)
2) Letter from the Institute for Justice

Ordinance No. 1652(18)

**An Ordinance of the City Council of the City of Lompoc,
County of Santa Barbara, State of California,
Repealing Section 10.28.140 of the Lompoc Municipal Code
Relating to the Time a Street Vendor May Remain in One Place**

WHEREAS, Lompoc Municipal Code (LMC), section 10.28.140 establishes a 10-minute time limit for vendors to stand or park on any City street; and

WHEREAS, California case law has called into question the ability of a city to impose that 10-minute time limit for vendors to stand or park on a sidewalk; and

WHEREAS, the California Vehicle Code preempts a city from being able to impose that 10-minute time limit for food trucks to stand or park on a street; and

WHEREAS, as part of the City of Lompoc's (City) current process to update its zoning code, which commenced in 2015, the City will be reconsidering and revising its regulations regarding street and sidewalk vendors, including food trucks; and

WHEREAS, pending the zoning code revision process, it best serves the City to discontinue imposing that 10-minute time limit.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 10.28.140 of the LMC is hereby repealed.

SECTION 2. This ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this ordinance and shall cause this ordinance to be posted in the manner required by law.

This Ordinance was introduced on September 18, 2018, duly adopted by the City Council of the City of Lompoc at its duly noticed regular meeting on _____, 2018 by the following electronic vote:

PASSED AND ADOPTED this ___ day of ___ 2018 by the following electronic vote:

AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):

Bob Lingl, Mayor
City of Lompoc

Attest:

Stacey Haddon, City Clerk
City of Lompoc



INSTITUTE FOR JUSTICE
FLORIDA

July 11, 2018

Via Electronic Mail and UPS

The Honorable Bob Lingl
Mayor, Lompoc, California
City of Lompoc
100 Civic Center Plaza
Lompoc, CA 93436
Email: b_lingl@ci.lompoc.ca.us

Re: Lompoc's Mobile Vending Ordinances

Dear Mayor Lingl and City Councilmembers:

The Institute for Justice ("IJ") is a national public-interest law firm that advocates in the courts of law and public opinion to vindicate the right to earn an honest living. As part of its National Street Vending Initiative, IJ has filed lawsuits challenging laws that unconstitutionally restrict vendors' right to economic liberty. IJ also closely works with food truck associations across the country, including the Southern California Mobile Food Vendors Association, which itself has sued over a dozen cities in California that enacted and enforced arbitrary and anti-competitive vending restrictions. In addition to litigation, IJ has published extensively on the benefits that street vendors provide, the barriers that too often stand in their way, and how cities can cultivate vibrant food-truck scenes.¹ IJ also stands ready to work with food trucks and city officials across the country to reform local laws.

On behalf of IJ's National Street Vending Initiative, I write today to express my concern regarding certain provisions of the Lompoc Municipal Code which effectively make it illegal to operate a mobile vending business in Lompoc. Specifically, Lompoc Municipal Code section 10.28.140 (A) requires "a written permit . . . from the City Traffic Engineer, which shall designate the specific location" where an individual may vend. Even if a vendor obtains such a permit, Lompoc Municipal Code section 10.28.150 further limits that vendor to only operating "for a period of time not to exceed ten minutes at any one place." Thus, for a vendor to operate in Lompoc for more than a single ten-minute period, he or she must obtain multiple permits, operate in multiple locations, and be in near-constant motion between those locations.

¹ See, e.g., *Upwardly Mobile: Street Vending and the American Dream*; *Streets of Dreams: How Cities Can Create Economic Opportunity by Knocking Down Protectionist Barriers to Street Vending*; *Seven Myths and Realities About Food Trucks: Why the Facts Support Food-Truck Freedom*; *Food Truck Freedom: How to Build Better Food-Truck Laws in Your City*, all available at www.ij.org/vending.

Hon. Bob Lingl
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Lompoc's duration restrictions violate Section 22455 of the California Vehicle Code, which permits localities to regulate the time, place, and manner of food-truck operations only to the extent that they further "the public safety." California courts have invoked Section 22455 to invalidate outright bans on food trucks operating in residential areas,² in commercial areas,³ as well as restrictions that, like Lompoc's, arbitrarily limit how long a food truck could operate from a single location.⁴ Because Lompoc's duration restriction directly conflicts with Section 22455, Lompoc would have to present actual evidence that 1) food truck/food cart operations pose a *unique* public health and safety concern, and 2) that the city's ordinances actually alleviate those concerns. But food trucks and carts do not pose any more a concern to the public's health and safety than any other commercial vehicle operating in the city. And Lompoc's requirement that food trucks and carts move every ten minutes, far from alleviating congestion concerns, would substantially exacerbate them. Moreover, because the impetus for this restriction seems to be based on suppressing competition from mobile vendors, Lompoc's duration restriction also violates the California Constitution.⁵

Obviously, we know that you and your fellow officials in Lompoc have no desire to violate the statutory and constitutional rights of your citizens and others who may vend in your city. By rescinding Sections 10.28.140 and 10.28.150 and permitting mobile vending for more than ten minutes at a time, you can aid these entrepreneurs, their employees and families, and the entire community. That is because a vibrant mobile vending industry benefits everyone. Vendors put people to work, create opportunities for self-sufficiency, and enrich the communities in which they operate.

Moreover, the presence of mobile vendors actually boosts local businesses—including restaurants. Food trucks and food carts encourage people to come out onto the streets, increasing foot traffic for everyone. Restaurants in cities like Austin, Texas and Los Angeles, California, which have in place only narrow, targeted restrictions, have heralded food trucks for increasing foot traffic to their establishments.

² *Barajas v. City of Anaheim*, 15 Cal. App. 4th 1808 (4th Dist. 1993) (granting preliminary injunction and declaring that Anaheim ordinance that prohibited food trucks from parking and operating in residential zones conflicted with, and was invalid under, California Vehicle Code 22455).

³ *See Barajas*, 15 Cal. App. 4th at 1817 (invalidating prohibition on food trucks operating within certain areas of Anaheim after finding that it "conflicts with Vehicle Code section 22455")

⁴ *Gonzalez v. City of Los Angeles Dep't of Transp.*, Case No. 09K08485, (Los Angeles Sup. Ct. June 8, 2009) (employing California Vehicle Code 22455 to invalidate city ordinance requiring food trucks to move after operating 30 minutes in a residential zone or 60 minutes in a commercial zone); *People v. Garcia*, Case No. 8EA0584 (Los Angeles Sup. Ct. Aug. 27, 2008) (striking down a similar Los Angeles County duration restriction under California Vehicle Code 22455).

⁵ *People v. Ala Carte Catering Co*, 159 Cal. Rptr. 479, 484 (Cal. Ct. App. 1979) (invalidating Los Angeles rule that kept food trucks from selling within 100 feet of a restaurant after declaring it was a "rather naked restraint of trade").

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Lompoc should seize this exciting opportunity. IJ encourages the town to rescind or revise Sections 10.28.140 and 10.28.150 to eliminate these severe restrictions on mobile vending and allow vendors to operate from legal parking spots on public or private property. By so doing, Lompoc can maximize economic opportunity for the town's entrepreneurs while safeguarding the public's health and safety using clear, simple, and narrowly tailored rules. IJ has many publications that may assist you, such as *Food Truck Freedom: How to Build Better Food-Truck Laws in Your City*, a compendium of vending best practices that we derived from reviewing over 50 different vending codes nationwide; and *Upwardly Mobile: Street Vending and the American Dream*, which explains how vending creates opportunities for entrepreneurship. You may find *Street Eats, Safe Eats: How Food Trucks and Carts Stack Up to Restaurants on Sanitation* helpful, as well. This report found that in every city examined—Boston, Las Vegas, Los Angeles, Louisville, Miami, Seattle and Washington, D.C.—food trucks and carts did as well as or better than restaurants. I have enclosed copies of these reports.

On behalf of IJ, I hope that you and your fellow officials in Lompoc will ensure that *all* of the town's entrepreneurs are allowed the opportunity to thrive independent of influence that existing businesses may exert. Thank you.

Respectfully,

/s/ Ari S. Bargil
Ari S. Bargil
Attorney

Enclosures:

Encl. 1—*Food Truck Freedom: How to Build Better Food-Truck Laws in Your City*;
Encl. 2—*Upwardly Mobile: Street Vending and the American Dream*; and
Encl. 3— *Street Eats, Safe Eats: How Food Trucks and Carts Stack Up to Restaurants on Sanitation*

cc: Via Electronic Mail and UPS

Mr. Joseph W. Pannone, City Attorney (jpannone@awattorneys.com)
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Mr. Matthew Geller, National Food Truck Assoc. (matt@nationalfoodtrucks.org) *via Email only*
Mr. Robert Frommer (frommer@ij.org) *via Email only*



City Council Agenda Item

City Council Meeting Date: September 18, 2018

TO: Jim Throop, City Manager

FROM: Pat Walsh, Police Chief
p_walsh@ci.lompoc.ca.us

Gerald Kuras, Fire Chief
g_kuras@ci.lompoc.ca.us

SUBJECT: Discussion and Consideration of Authorizing the City Manager to Request a Proposal from Santa Barbara County Sheriff's Office and Santa Maria Police Department to Provide Dispatch Services for the City of Lompoc

Recommendation:

Staff recommends the City Council authorize the City Manager to request proposals from the Santa Barbara County Sheriff's Office (Sheriff's Office) and the City of Santa Maria (Santa Maria) to provide dispatch services for the City of Lompoc (City).

Background:

The Lompoc Police Department Dispatch Center (Dispatch Center) is designed to consist of eight fulltime dispatchers, one fulltime supervisor, and 2,040 hours for part-time dispatch staffing. The dispatchers are to work in teams of two and are responsible for answering 911 calls and dispatching fire, police, ambulance, and, after regular hours, City utility services. Female dispatchers have the additional duty of searching female prisoners when they are arrested and transported to the Lompoc Jail.

Historically, eight dispatchers have never been adequate to staff a 24-hour, year around operation. That number of full time equivalents only covers the bare minimum of shifts, not taking into account: sick leave, family leave, military leave, vacation, backfill for training, or on-duty injuries.

The City has struggled for decades to adequately staff the Dispatch Center. That struggle continues as staffing has recently dipped to only three fulltime dispatchers. The inability to recruit and retain dispatchers has created a challenge for public safety staff. On some days, the Dispatch Center is staffed with just one dispatcher for up to eight hours. Without adequately trained and rested dispatchers, information does not get received, translated and transmitted to emergency personnel in an efficient manner.

Discussion:

Management of the City's Police Department has been highly impacted by the challenges in maintaining dispatchers. The shortages have resulted in two Patrol Officers working fulltime in the Dispatch Center. In addition, one Jailer fills in about 60% to 90% of the time. The Dispatch Supervisor resigned earlier this year, putting the full supervision responsibility onto the Police Chief and Police Captains.

Page 5 of the Fire Department's approved Master Plan (Nov. 2013) discusses thoroughly exploring the possibility of contracting dispatch services from the Sheriff's Office. Benefits of a consolidated dispatch center include: dispatch of closest appropriate resource, increased response times, and a reduction in the duplication of multiple units responding to the same incident.

A study conducted by *The Center for Public Management Maxine Goodman Levin College of Urban Affairs* states:

Consolidating services realizes greater efficiency and is cost-effective, employs economies of scale and, in the case of emergency dispatch, provides a higher level of interagency coordination and service. Consolidation contributes to improved service levels through enhanced coordination and interoperability and consistent communications equipment and technology. Pooling of funds enables a consolidated center to offer better training and certification opportunities for dispatchers.

The Dispatch Center has reached a critical state. The dispatchers we currently have are very professional and competent in their role. However, the challenge is recruiting and retaining enough dispatchers to keep the Dispatch Center functioning at the level expected of a public safety dispatch center. Santa Maria has the most modern dispatch center in the County. Therefore, both Santa Maria and the Sheriff's Office should be included in the proposal request.

Fiscal Impact:

The Police and Fire Departments provide basic City services. As such, generally only discretionary General Fund resources can be used to provide such services. Typical discretionary General Fund resources includes the following:

- Property Taxes
- Sales Taxes
- Transient Occupancy Taxes

Dispatch services support both Fire and Police services and is, therefore, funded with the same discretionary General Fund resources.

The City’s dispatch operations are physically located in the Police Department facility and the operational control and supervisory responsibilities reside with the Police Department’s management team. Initially during the Biennial Budget Fiscal Years (FY) 2015-17 cycle, the Fire Department requested an allocation of the budget for dispatch operations to be charged to Fire’s operational budget, presumably to reflect the services provided by dispatch operations for Fire Department related activities. No allocation is made to the externally provided ambulance service. The allocation to the Fire Department is provided for in the approved Cost Allocation Plan (CAP) adopted initially with the Biennial Budget FYs 2015-17 and currently with the Biennial Budget FYs 2017-19. As both the Police Department and the Fire Department are General Fund services, ordinary CAP allocations are not charged to their programs. Because of that, the allocation from the Police Department is shown as a credit to the Dispatch program, rather than as revenue to the General Fund.

For the past several budget cycles, dispatch services have been budgeted as a separate program from the primary Police Department program and, beginning with FYs 2015-17, dispatch and jail services have also been segregated. Separate from the dispatch operations budget, the Police Department budget also provides for the capital and computer services (CAD) required to “wire” the dispatch center to allow for full operations. Included in the CAD program are the annual license and maintenance costs for the CAD software, annual computer support, and periodic capital replacement costs for dispatch-specific equipment among other operations center costs.

Excluding budgeted CAD costs, budgeted Dispatch operations for the Biennial Budget FYs 2017-19 are as follows:

	<u>Fiscal Year</u>		<u>Total</u>
	<u>2017-18</u>	<u>2018-19</u>	<u>2017-19</u>
Dispatch Operations	\$ 1,015,455	\$ 1,045,848	\$ 2,061,303
Allocated to Utilities	(44,040)	(45,801)	\$ (89,841)
Allocated to Fire Dept	(472,493)	(496,118)	(968,611)
Net PD appropriations	<u>\$ 498,922</u>	<u>\$ 503,929</u>	<u>\$ 1,002,851</u>

Preliminary numbers received from the Sheriff’s Office include \$953,757 for the first year and \$988,220 for the second and third years. No preliminary numbers have been received from Santa Maria at this time.

A more complete analysis of the fiscal impacts to the City’s General Fund would be determined in conjunction with the feasibility study based on the submitted proposals as well as an analysis of the avoided costs resulting from the transfer of dispatch operations to another agency.

Conclusion:

Countless studies recommend consolidation of dispatch centers. Benefits include greater efficiency, cost effectiveness and a higher level of interagency coordination. The Dispatch Center has reached a critical state. Public safety and the safety of Police and Fire personnel must be a key consideration as we explore all options in securing the services of a highly efficient and effective dispatch center.

Respectfully submitted,

Pat Walsh, Police Chief

Gerald Kuras, Fire Chief

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Jim Throop, City Manager