



## City Council Agenda Item

**City Council Meeting Date:** December 19, 2017

**TO:** Honorable Mayor and Council Members

**FROM:** Patrick Wiemiller, City Manager  
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**SUBJECT:** Introduction of Ordinance No. 1644(18) Assigning the Planning Commission the Mobilehome Rent Stabilization Board's Responsibilities, as Established by Chapter 5.60

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### **Recommendation:**

Staff recommends the City Council:

1. Introduce for first reading, by title only with further reading waived, Ordinance No. 1644(18), Amending Chapter 5.60 of the Lompoc Municipal Code (LMC) regarding the Mobilehome Rent Stabilization Board (attached); or
2. Provide other direction.

### **Background/Discussion:**

Chapter 5.60 of the LMC creates a process for tenants and owners of mobilehome parks to resolve rent disputes. That Chapter established a separate body, the Mobilehome Rent Stabilization Board (Board), to preside over and conduct the resolution process. Over the years, the City of Lompoc (City) has, at times, found it very difficult to fill the seats on the Board. In fact, not too long ago, the City Council changed the qualifications of the Board Members to allow commissioners from other City Commissions to help fill those positions.

To even more streamline the process for filling the Board seats and to reduce the number of separate commissions, committees and boards serviced by City staff, the City Manager is recommending the Planning Commission be assigned the Board's duties. Other than a change in the Board's composition and meeting dates, all other aspects of the duties of the Board would remain the same.

Because of the infrequent need for the Board to meet and resolve mobilehome rent disputes, the Planning Commission and Planning Staff could take on those responsibilities without much added effort.

**Fiscal Impact:**

If the Planning Commission is assigned the duties of the Board, then it is anticipated some degree of General Fund savings would be realized. Those savings would result from a reduction in personnel and administrative costs expended to service an additional City board, with separate meeting dates, agenda preparation and posting.

Based on the frequency of future meetings of the Board, the savings will accrue to the General Fund based on the reductions mentioned above. The Board meets very infrequently and as a point of reference, the Board has not had to have a meeting since 2005.

The assignment of the Board duties to the Planning Commission will alleviate the administrative expense of reassigning Board duties from time to time as has been the case twice since the Board last met in 2005.

**Conclusion:**

The City Council is requested to introduce Ordinance No. 1644(18).

Respectfully submitted,

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Patrick Wiemiller, City Manager

Attachment: [Ordinance No. 1644\(18\)](#)